

# Village of Canton, New York

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## SPECIAL VILLAGE BOARD MEETING

Meeting Minutes: March 6, 2017

### **Board Present:**

Michael Dalton, Mayor  
Dwight Stevenson, Trustee  
Beth Larrabee, Trustee

Carol Pynchon, Trustee  
Sean O'Brien, Trustee

### **Others Present:**

Sally Noble, Village Clerk  
Cara Adams, Deputy Clerk

Brien Hallahan, Superintendent

**4:00PM** – Mayor Dalton opened the special meeting.

Mayor Dalton added the following items on the agenda:

- Fire Department Contracts
- Discuss Agenda for Joint Town/Village Meeting on March 8, 2017
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**2017/2018 Budget Preparation-** Clerk Noble discussed the following items:

1. Budget Calendar- Clerk Noble stated that the next Budget Meeting is April 3 at 4:00pm.

Trustee Pynchon suggested moving the Public Hearing scheduled for April 3 to 5:30pm.

2. Tax Exempt Properties
  - a. Now at 66% exempt
  - b. History of % of exempt properties
  - c. Note that the Village is a non-assessing unit. We use the Town's previous year's tax roll. This means there is a lag of a year before changes are made on Village taxes.
3. Sales Tax Revenue –
  - a. 27% of our revenues in 2015/16 budget
  - b. History of Sales tax receipts
  - c. Down ~2% so far, this year
4. Fixed Costs –
  - a. Recreation Budget – 1/1/17 – 12/31/17 – created by Village/ Town
    - i. Comparison of this year to last year

Clerk Noble stated that \$5,000 will be added to the budget for Capital Projects for the Pavilion. The Town of Canton has \$5,000 budgeted.

- b. Workman's comp – self-insured through SLC
  - i. Our bill for the 2017-18 year will be \$74,501.00
  - ii. Down \$221 from last year
  - iii. Last year it was \$74,722

- c. Retirement – total estimate is up slightly from this year
  - i. History of retirement payments
- d. Debt payments -
  - i. Bond payments
  - ii. Payments to Fire Dept for (2) trucks
  - iii. Payment to Fire Dept for Building
  - iv. Payments from W & S to General for Main Street
- 5. Wages –
  - a. W/WW contract current – contract expires 5/31/21
  - b. Dispatchers – contract expired 5/31/14
  - c. Police – contract expired 5/31/14

Clerk Noble stated that contingency will have to be included for the Police and DPW retro-pay.

- d. DPW – contract expired 5/31/16
- e. Non- contract – need Board direction
- 6. Contracts -
  - a. Golf Course – Kevin’s contract amount

Clerk Noble stated that Kevin’s contract ends November 2018.

- b. Golf Carts
- 7. Town shared offices- worksheet
- 8. Capital Requests – I have Details from Dept. heads

Clerk Noble added to the Golf Course Capital Equipment a tractor in the amount of \$38,626.

Trustee Pynchon asked Superintendent Hallahan about the Golf Course roof. She stated that she wants to be ahead of it. Superintendent Hallahan agreed with Trustee Pynchon.

Superintendent Hallahan stated that the paving projects are funded by CHIPS. It is money in and money out.

Superintendent Hallahan added that the Bike Path six-year paving has been completed. He suggested discussing another Bike Path paving project in the next to two years.

Clerk Noble reminded the Board that the Economic Budget line will increase due to the hiring of a part-time clerical staff.

Trustee O'Brien asked Clerk Noble about banding with other municipalities on health insurance. Clerk Noble stated that she participated a few years ago, on a panel to discuss working together with other municipalities on becoming a consortium for health insurance. She stated that it was approximately \$3 million for the County to buy in and if you wanted out of the group there would be a fee to buy out.

**Fire Department Contracts-**

Trustee Pynchon made a motion to approve the Canton Fire Corporation Contract and Canton Fire Department, Inc. Contract. Trustee Larrabee seconded the motion. All voted in favor. Motion carries.

**Joint Town/Village Meeting Agenda-**

Mayor Dalton asked the Board for input on the Joint Town/Village Meeting for March 8, 2017.

- Economic Development Assistant
- Recreation Update
- Representative from Rensselaer Falls to join the Water Front Advisory Committee and Steering Committee.

**Executive Session-** Trustee O'Brien made a motion to enter into executive session at 4:55PM for the purpose as identified in Public Officers Law §105(1) (e. negotiations). Trustee Stevenson seconded the motion. All voted in favor. The motion carries.

Trustee Larrabee made a motion to come out of executive session at 5:05PM. Trustee Pynchon seconded the motion. All voted in favor. The motion carries.

Trustee O'Brien made a motion to adjourn the meeting at 5:06pm. Trustee Larrabee seconded the motion. All voted in favor. The motion carries.

Respectfully submitted,

Cara Adams  
Deputy Clerk