

Village of Canton, New York

VILLAGE BOARD MEETING Meeting Minutes: December 18, 2017

Board Present:

Michael Dalton, Mayor
Sean O'Brien, Trustee
Klaus Proemm, Trustee

Carol Pynchon, Trustee
Beth Larrabee, Trustee

Others Present:

Gerald Ducharme, Village Attorney
Brien Hallahan, Superintendent
James Santimaw, Police Chief
Caitlyn Boreyko, Rec. Director

Sally Noble, Clerk/Treasurer
Linda Casserly, Historian
Leigh Rodriguez, Econ. Dev.

PUBLIC HEARING: The Mayor opened the Public Hearing at 6:20pm.

Mayor Dalton read the Legal Notice:

PLEASE TAKE NOTICE that the Canton Village Board of Trustees will hold a public hearing on Monday, December 18, 2017, at 6:20pm, at the Board Room of the Municipal Building at 60 Main Street, Canton, New York 13617. Public comment will be received concerning a proposed subdivision of property located at 5933 US Route 11 – University Plaza (*Tax Map #88-036-7-2.11*), which is located in the C-2 zone. The applicant, New Venture Assets, LLC, proposes to subdivide the property so that the former Key Bank location is separated to form its own parcel containing approximately 0.732 acres or 31,871 square feet. A map showing the proposed new parcel ("*Proposed Out Parcel No. 1*") is filed with the Village Clerk. Public comment will be received concerning the subdivision proposal, and the environmental impacts, if any, which may result from the proposed subdivision.

Taylor Gerhardt of Empire Management was present to answer any questions.

John Gray asked if the property would be tax exempt. The Mayor replied the building will be used for Doctor Offices, so he does not think so.

Public Hearing was closed at 6:30pm.

ORDER OF BUSINESS: The Mayor opened the regular meeting at 6:30pm.

Mayor Dalton recognized Canton Chamber Director Sally Hill for her years of service and wished her well in her retirement. He presented her with a certificate of appreciation.

- a. **Approve minutes of November 20 and December 4, 2017-** Trustee Pynchon made a motion to approve the minutes of November 20th and December 4th; seconded by Trustee Proemm. All voted in favor. Motion carries.

ACCEPTANCE OF DEPARTMENT HEAD REPORTS:

Trustee O'Brien made a motion to accept the Department Head Reports; seconded by Trustee Larrabee. All voted in favor. Motion carries.

Recreation Director Boreyko highlighted the transition from fall programs to winter programs. Winter programs include Senior Fitness and Adult Volleyball. New programs Canton Youth for Our Future Committee and planning an Winter Olympic for Winterfest. Murray Averill is officially starting on Wednesday, December 20th.

Trustee Pynchon asked if there is any progress on the WIFI and the computer. Recreation Director Boreyko stated that the computer is ready to go but the WIFI is not working yet.

Trustee Pynchon encouraged everyone to share and like what is being posted on social media.

Superintendent Hallahan attended a SAC presentation. Notification to the Board that on January 30th they are doing presentation at St. Lawrence University. It is a summary of the results of the study.

Chief Santimaw thanked the Mayor for the new AED's.

Historian Casserly stated that the calendar is being printed. The cost of the calendars is \$15.00.

Economic Developer Rodriguez stated that the Restore New York Application has been submitted. All the comments at the Public Hearing were positive. Should know within a few months. The New York Main Street Grant extension has been submitted. Projects are continuing to move forward. The Enterprise Grant is being written. Wrapping up waterfront grants and master trail plan. Progress on the Comp Plan is moving on. A lot of ongoing things.

COMMITTEE REPORTS:

Website Committee- Trustee Pynchon stated that the training went very well. Still figuring out who is responsible for the parts of the website. The launch will be in January. She hopes that the meeting information will be loaded on the new website before the January meeting. She acknowledges Mark Mende for being the webmaster on the old website.

Sustainability Committee- Trustee Pynchon informed the Board that Carol Gable will be leaving St. Lawrence University and the Canton Community to take a job at Hamilton College. She acknowledged her for all of her hard work on the committee.

Ethics Committee- Trustee O'Brien stated that the committee will be meeting and fine tuning everything.

COMMUNICATIONS AND INFORMATION:

Mayor Dalton submitted to the Board communication from the Governor about making the Shared Service Agreement permanent.

The Mayor circulated an e-mail from Shelly Pike regarding problems on E. Main St. and SH 310. This is an on-going discussion with DOT and the issue has been discussed with the Chief of Police and Superintendent.

Ms. Pike will be invited to the next meeting to discuss.

PUBLIC COMMENT:

No public comment

OLD BUSINESS:

a. Review and Complete SEQR for University Shopping Center Subdivision- The Board reviewed Part 1, Part 2 stating that there is no or small impact on the land and Part 3 of the SEQR. Trustee Pynchon stated she agrees with the assessment.

Trustee O'Brien made a motion to accept the SEQR for the University Shopping Center Subdivision. Trustee Pynchon seconded the motion. All voted in favor. Motion carries.

SEQR is located in the Clerk's Office for review.

b. Discuss and Take Action on Subdivision Request at University Shopping Center- Trustee Pynchon made a motion to approve the subdivision request at University Shopping Center. Trustee Klaus seconded the motion. All voted in favor. Motion carries.

RESOLUTION

WHEREAS, the Canton Village Board of Trustees has authority to approve subdivision applications pursuant to Chapter 280 of the Canton Village Code; and

WHEREAS, the Canton Village Board of Trustees received an application for subdivision approval for property located in the C-2 zone at 5933 US Route 11 – University Plaza (tax # 88.036-7-2.11). The applicant, New Venture Assets, LLC, proposes to subdivide the northwestern portion of the property, consisting of approximately 0.732 acres, or 31,871 square feet, and previously the site of the Key Bank building; and

WHEREAS, the St. Lawrence County Planning Board determined that the proposal presented no countywide or inter-municipal significance and returned the subdivision request to the Village Board of Trustees for local action; and

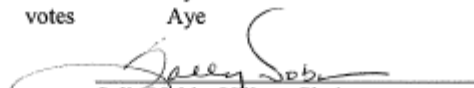
WHEREAS, the Board of Trustees held a duly noticed public hearing at 6:20pm on December 18, 2017, and received public comment. The Board considered the environmental significance of the proposed subdivision, and reviewed the Short Environmental Assessment Form presented for the project. The Board considered the application at its regularly scheduled meeting on December 18, 2017, and issued a negative declaration, determining that the proposed subdivision will not result in any significant adverse environmental impacts. The Board thereupon approved the subdivision.

NOW, THEREFORE, based upon the approval given by the Village Board of Trustees at its December 18, 2017 meeting, it is hereby

RESOLVED that the subdivision of the northwestern portion of the property located at 5933 US 11 in the Village of Canton, consisting of approximately 0.732 acres, or 31,871 square feet, and previously the site of the Key Bank building, is hereby approved.

Mayor Michael Dalton	votes	Aye
Trustee Carol Pynchon	votes	Aye
Trustee Elizabeth Larabee	votes	Aye
Trustee Sean O'Brien	votes	Aye
Trustee Klaus Proemm	votes	Aye

Dated: December 18, 2017


Sally Noble, Village Clerk

- c. **Ethics Code-** Mayor Dalton stated that Ethics Code is moving forward.
- d. **Comprehensive Plan Update-** Trustee Pynchon stated that the reports on the meetings are on the website. She encourages everyone to look at the reports and feedback can be provided online.
- e. **30 Riverside Drive/MR. Bell's-** Attorney Ducharme asked the Board if the Village would want to take title before the clean up occurs or ask the County to do the clean up but the Village would contribute in an intermunicipal agreement and then take title after the assessment of clean up. Discussions have pointed to the desire for the Town, Village and County but only one will take title. If the Village agrees to demolish the building then the Village would be the one to take title. Question is what level of contamination is on the property? Reviewed the DEC records that were FOILED. Conclusion from the 2005 report during the last clean up stating that the laboratory results from the soil clean up to protect ground water quality; the depth to ground water is not known. The cleanup was around the building but not under the building.

Mayor Dalton stated he stated that he would like to move forward but is looking for Board direction. After further discussion the Board decided to move forward.

NEW BUSINESS:

- a. **Authorize payment of vouchers & transfer of funds** – Trustee Pynchon made a motion to authorize payment of vouchers & transfer of funds for abstract #7 of 2017-2018. Trustee O'Brien seconded the motion. All voted in favor. Motion carries.

General Fund	\$69,977.13	Golf Course	\$5,808.42
Water Fund	\$17,198.63	Joint Activity	\$22,319.54
Sewer Fund	\$20,972.57		

- b. **Approve Fire Department Member's Tracy Robert, Nicole Rosenberg, Rachael Paige-** Trustee Pynchon made a motion to approve Tracy Robert, Nicole Rosenberg, Rachael Paige to the Fire Department. Trustee Proemm seconded the motion. All voted in favor. Motion carries.
- c. **Accept Letter of Retirement from Deborah Murphy-** Trustee Proemm made a motion to accept the letter of retirement from Deborah Murphy as Deputy Treasurer. Trustee O'Brien seconded the motion. All voted in favor. Motion carries.
- e. **Code Compliance Technician Training-** Trustee Larrabee made a motion to grant training to Code Compliance Technician Tim Nolan to attend training in Lake Placid. Trustee O'Brien seconded the motion. All voted in favor. Motion carries.

PUBLIC COMMENT:

Executive Session -Trustee O'Brien made a motion to enter into executive session at 7:23 PM for a purpose as identified in Public Officers Law §105(1) (e. negotiations). Trustee Pynchon seconded the motion. All in favor. The motion carries.

Trustee Pynchon made a motion to come out of executive session at 7:40 PM. The motion was seconded by Trustee Larrabee. All voted in favor. The motion carries.

Trustee Pynchon made a motion to adjourn the meeting at 7:43PM. Trustee Larrabee seconded the motion. Everyone voted in favor. The motion carries.

Respectfully submitted,

Cara Adams
Deputy Clerk