

**TOWN OF CANTON BOARD
SPECIAL JOINT MEETING**

June 19th 2017

5:30 pm

Minutes

Present: Supervisor David T. Button, Council members Paul Backus, James Smith, Rosemary Philips and Bob Washo

Also in Attendance: Town Clerk/Tax Collector Lisa Hammond, Director of Economic Development Leigh Rodriguez, Village Mayor Mike Dalton, and Village Trustees Dwight Stevenson, Carol Pynchon, Beth Larrabee, Shawn O'Brien and Village Clerk Treasurer Sally Noble, Klaus Proem, Toby Irven, Charles Nash Attorney for the Town of Canton, Jim Gibson, Jake Newman, Gerald Ducharme Attorney for the Village of Canton, Jessica Zuldorf Canton Chamber of Commerce President and Carol Spadaccini

5:30 P.M. Mayor Michael Dalton opened the Joint Special meeting held with the Village of Canton

Dalton thanked everyone for attending and noted that the quarterly meetings are working out great. The items to be discussed are as follows:

1. Justice Court compensation for Village activities:

Supervisor Button went over the Justice Court revenues and noted that the 2016 net after all parking ticket revenues are taken out was \$17,970.00. Revenues for the Justice Court are \$149,945.00 with operation costs of \$103,515.00. Button stated that the Village covers less than 1% to the expenses to the Town but receives considerably more in revenue. Button requested that the Village review these figures and consider adjusting compensation. After discussion it was agreed upon that the shared services committee will take a look at this. Trustee Pynchon requested that the justice clerk breakout the Village portion of his activities.

2. Managing Asbestos in the municipal building:

Discussion was held on the study that was done approximately 15 years ago on the asbestos in the building. Supervisor Button will get a copy of that study out to all board members via email. After discussion it was decided that Button will reach out to Tisdell's (who did the past study) and ask them for an updated review. Councilman LaMarche stated that one problem is that the floors are no longer being waxed.

3. CFA process

Trustee Pynchon stated that the Steering Committee has held discussion on the work the load that Leigh Rodriguez has at this time and the fact that the Economic Development Office is doing a good job of getting things in the pipeline. Pynchon stated that the trail

between the school and United Helpers is a priority to see complete. Supervisor Button stated that he would like to see 8 things done well instead of 13 things done not so well. Discussion was held on a trail out Miner Street Road to Taylor Park. Both the Village and Town continue to support Economic Development. It was agreed that a decision to apply for a CFA grant in July would be left to the descetion of the Developer.

4. New municipal telephone system:

Discussion was held on updating the municipal phone system. Mayor Dalton stated that the Village has it in their current budget to upgrade. Supervisor Button stated that the Town will be starting its 2018 budget process in a couple months and can review this matter at that time. After discussion it was decided to form a committee made up with Town Clerk Lisa Hammond, Village Clerk Sally Noble, Police Chief James Santimaw, Justice Clerk Marc Armstrong and Toby Irven who will provide a 30 minute primer on modern phone systems.

5. Chamber President Jessica Zuhlsdorf was present with an update for the Board members. Zuhlsdorf is seeking additional financial support from both the Village and the Town of Canton in hiring a replacement for retiring executive director Sally Hill at the end of the year. Zuhlsdorf added that the chamber would like to make the part time position a full time job. The current Chamber budget is \$48, 00.00. Trustee Carol Pynchon stated that Canton is the only chamber in the area with a part time director. Councilman Phil LaMarche asked Zuhlsdorf to find out what other municipalities contribute to their local chambers and report back to the boards. It was agreed that both the Village and Town boards want to support the Chamber of Commerce.

6:23 P.M. went into executive session: Upon a majority vote that identifies the subject to be considered, the Board may conduct an executive session to discuss any of the issues identified as proper by Public Officers Law 105(1).

Motion: Beth Larrabee Seconded: Dwight Stevenson Vote: unanimous

6:42 P.M came out of executive session

Motion: Shawn O'Brien Seconded: Dwight Stevenson Vote: unanimous

6:43 P.M. meeting adjourned

Motion: Carol Pynchon Seconded: Beth Larrabee Vote: unanimous

ANY OTHER BUSINESS THAT COME BEFORE THE TOWN BOARD

6:50 P.M. Motion to go into executive session for the purpose of personnel – Supervisor

Motion: Bob Washo

Seconded: Paul Backus

Vote: unanimous

8:25 P.M. came out of executive session

Motion: Paul Backus

Seconded: Phil LaMarche

Vote: unanimous

Supervisor opened up the meeting and Town Attorney gave the history of what the board is about to approve in a resolution.

Attorney Nash stated that at the last board meeting there was discussion with personnel with regards to the Supervisors office. Nash stated that there were articles in the newspapers that may have led to misconception in the community of what is going on. Nash went on to say that in March of 2015 the regular meeting date was changed and that he was out of Town and not in attendance. The board, in executive session in March of 2015 had indication that the monies in the Supervisors office were going to be reallocated in that the book keepers salary would be reduced and the Supervisor would take on some of the book keepers functions. Nash stated that the Supervisor under the law has the right to be the book keeper and be paid for it. Nash stated that the issue is that nothing got put on the record and that a resolution should have been made back in 2015 saying that the Supervisor was going take on some of the book keepers functions and advertise the Salary for Supervisor and that he the Supervisor is going to be paid so much money to take on some book keepers duties. Nash went on say the Supervisor can hire a book keeper/assistant with any monies that are left that were allocated for the Supervisors Office.

At this time the Town is trying to correct what should have been done in 2015.

For the year 2017 the Supervisor will be paid 14,977.00 and \$10,023.00 to be his own book keeper for a total of \$25,000.00.

In closing Nash said all board members are satisfied that the only error that was made was that we didn't do a resolution back in 2015. Nash stated no funds or records are missing for the years 2015, 2016 and the portion of 2017. Nash stated that we are very fortunate that the Town can operate and a run a two and a half million dollar operation on an \$53,000.00 office budget.

Be it Resolved that the Town Board Town of Canton for the year 2017 allows the Supervisors Office to have the Supervisor provide Book Keeping services to the Town of Canton in the amount of \$10,023.00.

This resolution will continue until any other actions of the board.

The Town will allow a salary of \$14,977.00 to the Supervisor.

The Supervisor will also have the authority to hire a personal secretary if he so desires as long as it stays within the budged amount.

Attorney Nash stated that the Town board has authority to change this arrangement at anytime.

Motion to pass this resolution

Motion: Paul Backus

Seconded: Jim Smith

Vote: unanimous

Supervisor Button abstained from voting.

Supervisor Button added that the 2015 executive session had to do with personnel matters, and that there was a legitimate reason for executive session.

Jake Newman asked if anyone wanted to comment. Councilman Paul Backus asked Newman to make sure that the public knows this wasn't to question the Supervisor nor Book Keeper's integrity or honesty but clear up process that weren't done correctly by the board in 2015.

Respectfully Submitted,

Lisa A. Hammond, Canton Town Clerk