

Village of Canton, New York

VILLAGE BOARD MEETING

Meeting Minutes: May 15, 2017

Board Present:

Michael Dalton, Mayor
Dwight Stevenson, Trustee

Carol Pynchon, Trustee
Sean O'Brien, Trustee

Others Present:

Gerald Ducharme, Village Attorney
Caitlin Boreyko, Rec Director
James Santimaw, Police Chief
Brien Hallahan, Superintendent

Sally Noble, Clerk/Treasurer
Leigh Rodriguez, Village Econ. Dev.
Rusty Lawrence, Code Officer
Brian McCluskey, Fire Chief

ORDER OF BUSINESS: The Mayor opened the regular meeting at 6:30pm.

- a. **Approve minutes of April 24, 2017**– Trustee O'Brien made a motion to approve the minutes of April 24, 2017; seconded by Trustee Larrabee. All voted in favor. Motion carries.

ACCEPTANCE OF DEPARTMENT HEAD REPORTS:

Trustee Pynchon made a motion to accept the Department Head Reports; seconded by Trustee O'Brien. All voted in favor. Motion carries.

Recreation Director Boreyko said they are working on wrapping up the summer programs and the employees to run the programs.

Trustee Pynchon commented that Recreation Director Boreyko received a beautiful desk donated by former Mayor Curry.

Economic Developer Rodriguez said the only thing she wanted to mention was that the dates were changing slightly.

Chief Santimaw said Sargent Dow completed his supervisor course with flying colors. Officer Coffey headed a drug take back event at Kinney Drugs where they took back a garbage bag and a half of prescription drugs, which they turned over to the DA's office. Chief Santimaw also mentioned that a few of the staff have attended a disability awareness training where they have learned a lot about special accommodations. Chief Santimaw concluded by saying Officer Coffey graduates on June 2.

Trustee Pynchon asked what will be Officer Coffey's next step; Chief Santimaw replied with 6 weeks of field training and then she will be on her own.

Code Officer Lawrence said nothing to add.

Trustee Pynchon asked Code Officer Lawrence about the Ashley signs; Mayor Dalton replied by saying last time the Village checked into the signs they found out that there was a 14 day deal that Ashley's was allowed to keep the signs up for.

Superintendent Hallahan added they have been well digging and they believe to have found a substantial volume of water, the step down pump test will happen on Thursday, however it looks very promising.

Mayor Dalton asked about the bath house; Superintendent Hallahan replied by saying he just received an estimate cost of \$24,000 and change; the next step will be meeting with the recreation committee.

Clerk Noble added that we received a final check for sales tax and we are slightly up for the year.

COMMITTEE REPORTS:

- a. Golf Course-** Mayor Dalton asked the golf course committee if they were ready to have a discussion about pay, Trustee Pynchon said not at this time.

Trustee Pynchon made a motion to approve Bonnie Jacob, Dominic Griffin and Emily Rexford as new golf course employees; seconded by Trustee Stevenson. All voted in favor. Motion carries.

- b. Recreation-** Trustee Pynchon made a motion to approve Nathan Aldous, Emma Bentley-Hicks, Kristen Farr, Kinnen Garrett, Mirna Husinec, Bailey King, Kiersten Larrabee, Cristiano Palumbo, Emma Rosser, Morgan Rosser, Bridger Royce and Abby Warner as new lifeguard employees; seconded by Trustee Stevenson. All voted in favor. Motion carries.

Trustee Pynchon added the Recreation Committee is ready to move forward with hiring a seasonal employee to work 40 hours a week for 18 weeks which whom would report to Larry to help out with maintenance, giving Recreation Director Boreyko more time to work on programing for the department. Trustee Pynchon concluded by saying the town would split the cost of this employee and the Recreation Committee has not finalized the job description, but they are working on it.

Trustee Pynchon made a motion to approve the hiring of a Seasonal Recreation Employee for 40 hours a week, for 18 weeks; seconded by Trustee Stevenson. All voted in favor. Motion carries.

Trustee had one more concern she wanted to bring up to the Chief about tailgating in the Pavilion parking lot; Chief Santimaw ensured that he and his staff would follow up on this issue.

COMMUNICATIONS AND INFORMATION:

Mayor Dalton shared the following information with the Board:

The Memorial Day Parade will be on May 29 at 10:00am and Mayor Dalton will say a few words at the ceremony.

Dairy Princess Parade is on June 3, if anyone is interested in doing a float.

Email circulating around about an Economic Development Internship. Economic Developer Rodriguez said she has not meant this student yet but will set up an appointment with

her. The student is not receiving credit for this internship, however this is in the field of her major.

Mayor Dalton had ok'd a request from Tish _____ to hold a Medicare informational session in the court room for any community members interested.

June 1 at 5:00pm the Board is to attend a CPH Board Meeting.

Mayor Dalton attended an informational meeting in Plattsburgh for the Shared Services that the State would like to adopt.

Mayor Dalton attended the NYCOM Conference for Mayors.

Mayor Dalton went to a meeting about the 2020 Census, a local update of Census addresses will come out in February 2018 and we will have 120 days to respond.

PUBLIC COMMENT:

Toby Irving mentioned the DOT was working on the Main Street Bridge in 2018 and he believes this would be the perfect time for the Village to make the pedestrian crossing wider and safer.

Chief Santimaw just wanted to mention to the board that there will be a Canton Senior ride along working the day shift for 2 weeks.

OLD BUSINESS:

a. **Park Fountain Lease and Grant-** Waiting on Patty Richie's office to respond on some information about the Grant. Mayor Dalton mentioned we may need to repurpose the money in order to make the fountain repairs work.

b. **Climate Smart Community-**

NEW BUSINESS:

a. **Authorize payment of vouchers & transfer of funds** – Trustee Pynchon made a motion to authorize payment of vouchers & transfer of funds for abstract **#11 of 2016-2017**. Trustee Stevenson seconded the motion. All voted in favor. Motion carries.

General Fund	\$178,591.97	Golf Course	\$15,360.11
Water Fund	\$21,909.88	Joint Activity	\$15,658.55
Sewer Fund	\$37,647.43		

b. **Approve New Fire Department members- Carly Chelton and Lilie Reittinger** – Trustee Pynchon made a motion to approve new Fire Department members Carly Chelton and Lilie Rettinger. Trustee Stevenson seconded the motion. All voted in favor. The motion carries.

c. **Park Approval for Downtown Stomp** – Trustee O'Brien made a motion to approve the Downtown Stomp in the Park for Friday, September 29 2pm-6pm. Trustee Pynchon seconded the motion. All voted in favor. The motion carries.

- d. **Canton Chamber Invitation (attendance)**- June 7 at 8:00am Canton Chamber meeting. Mayor Dalton said he's goal is to open the lines of communication between the Village and the Chamber. Trustee Pynchon said the Sterring Committee drafted a white letter of what they are looking for and hoping for. Trustee Pynchon thought herself, Trustee Stevenson, Councilman Backus and Councilman LarMarche should attend the meeting.
- e. **Approve hiring of part-time ED assistant**- Economic Developer Rodriguez is asking the Boards approval to hire Chelsea Kroeger as part time ED assistant. Chelsea would work 18 hours a week at \$15.00 an hour with a start date of May 22.

Trustee Pynchon made a motion to approve hiring Chelsea Kroeger as part-time ED assistant. Trustee Stevenson seconded the motion. All voted in favor. The motion carries

- f. **SEQRA Maple Hill water/sewer extension**- Mayor Dalton said there were 4 projects that they were working on totaling around 7.5 million dollars. Projects include water project which is well underway, running water under the river, transmission line at Waterman Hill and water main line to Village just past the Fire Station. Mayor Dalton concluded by saying we will need to hold a public hearing about this matter before we move forward. Superintendent Hallahan reminded the Board that these projects will occur over the next 4-6 so they cost will also be spread out among those years.
- g. **Bonding Resolution Discussion**- Mayor Dalton said the Bonding Resolution would happen over the next 5 years. He would like to take action on the Bonding Resolution at the next meeting, however the Village will need to hold a public hearing before this can happen. Superintendent Hallahan reminded the Board that the projects would be spread out over a couple of years so the cost would also be spread out through those years.
- h. **Set end of budget year meeting**- Mayor Dalton set the end of budget year meeting to Tuesday, May 30 at 8:00am.

PUBLIC COMMENT:

Executive Session – Trustee O'Brien made a motion to enter into executive session at 7:17PM for a purpose as **identified in Public Officers Law §105(1) (e. negotiations)**. Trustee Pynchon seconded the motion. All voted in favor. The motion carries.

Trustee Pynchon made a motion to come out of executive session at 8:40PM. Trustee O'Brien seconded the motion. All voted in favor. The motion carries.

Trustee Stevenson made a motion to adjourn the meeting at 8:45PM. Trustee Larrabee seconded the motion. All voted in favor. The motion carries.

Respectfully submitted,

Megan Mousaw
Part-time Clerk