

TOWN OF CANTON BOARD

REGULAR MEETING

Monday December 12th 2016

5:30 pm

Minutes

Present: Supervisor David T. Button, Council members Paul Backus, James Smith, Rosemary Philips and Bob Washo

Also in Attendance: Attorney for the Town Charles Nash, Town Clerk/Tax Collector Lisa Hammond, Highway Superintendent Terry Billings, Code Enforcement Officer Russell Lawrence, Director of Economic Development Leigh Rodriguez, Historian Linda Casserly, Klaus Proem Chairman of the ZBA, Phil LaMarche, Kate Murphy, Jake Newman, Mayor Mike Dalton and Ben Dixon.

Absent: Assessor Steve Teele and Recreation Director John Taillon

5:30 P.M. Supervisor David Button opened the Regular Town Board Meeting

- 1. APPROVAL OF MINUTES OF PREVIOUS MEETING(S):** The minutes of the November 7th Regular/Budget Meeting and November 14th, 2016 Special Meeting were approved:

Motion: Bob Washo

Seconded: Paul Backus

Vote: unanimous

- 2. AUDIT COMMITTEE:** The following bills for abstract #12-2016 were approved for payment:

General Fund "A"	\$9,173.14
Town Outside "B"	\$3,779.24
Special Lighting "SL"	\$303.88
Joint Activity "SM"	\$319.54
Highway "DA"	\$22,543.02
Highway "DB"	\$8,373.97

Committee approval

Discussion was held on using Forth Coast for advertizing as an advertising vehicle for RBEG promotion. Supervisor Button stated that that had been past practice but in the future any local news media can certainly be considered. No decision was made to change advertising at this time.

- 3. DIRECTOR OF ECONOMIC DEVELOPMENT:** Leigh Rodriquez's written report was submitted and approved:

Leigh Rodriquez noted that the Town and Village received grants for three projects through the Consolidated Funding Application. The Town's grant will help fund waterfront redevelopment projects, and the Village grants are for extension of municipal water and sewer to the Maple Hill subdivision and also a Housing and Community Renewal CDBG program for micro enterprise to establish a micro enterprise grant fund here in Canton

Motion: Jim Smith

Seconded: Rosemary Philips Vote: unanimous

4. COMMUNITY DEVELOPMENT:

Discussion was held on the proposed Memorandum of Understanding between the Town and Village regarding how Town grants would be administered and who the contact person would be going forward. Smith recommended using Leigh Rodriquez as a contact person. After discussion it was decided that the Town and Village will hold a joint meeting to have an open conversation and input on pending or upcoming matters related to Community Development and grant administration.

Motion was made to remove Linda McQuinn's name from the contract and add Leigh Rodriquez to it.

Motion: Jim Smith

Seconded: Bob Washo

Vote: unanimous

Mayor Mike Dalton was present and stated that the Village Board of Trustees authorized him to sign the MOU as written.

5. ASSESSOR: Mr. Teele's written report was submitted and approved:

Motion: Paul Backus

Seconded: Jim Smith

Vote: unanimous

6. HISTORIAN: Ms. Casserly's written report as submitted and approved:

Motion: Jim Smith

Seconded: Bob Washo

Vote: unanimous

7. CODE ENFORCEMENT: Mr. Lawrence's written report was submitted and approved:

Motion: Bob Washo

Seconded: Rosemary Philips Vote: unanimous

8. RECREATION DIRECTOR: Mr. Taillon's written report was submitted and approved:

Motion: Rosemary Philips

Seconded: Jim Smith Vote: unanimous

Discussion was held on hiring safe guards to promote safety on the ice at the pavilion. A safe guard would be present during open/public skate. No action was taken.

9. HIGHWAY SUPERINTENDENT: Mr. Billing's written report was submitted and approved:

Motion: Rosemary Philips Seconded: Bob Washo Vote: unanimous

10. TOWN SUPERVISOR: Mr. Button's written report was submitted and approved:

Motion: Jim Smith Seconded: Rosemary Philips Vote: unanimous

Supervisor Button will put closing adjustments on RBEG accounts to show zero balance. This was decided after discussion was held on the matter.

11. TOWN CLERK: Mrs. Hammond's written report was submitted and approved:

Motion: Jim Smith Seconded: Rosemary Philips Vote: unanimous

12. TAX: none

13. LEGISLATOR(S): none

14. JUSTICE COURT REPORTS: Justice Courts written reports were submitted and approved:

\$6,286.50 Judge Monroe \$13,049.00 Judge O'Horo

Motion: Paul Backus Seconded: Jim Smith Vote: unanimously

15. COMMITTEE REPORTS:

Discussion was held on website contract and sharing the cost with the Village. The Village will pay and the Town will reimburse the Village. Attorney Nash stated that if Village Attorney Ducharme has read over the contract he feels comfortable with it and all should be good to go forward.

16. NEW BUSINESS/OTHER:

1. Reschedule January Board Meeting:

Motion to reschedule January regular/organizational board meeting to January 23rd at 4:30 p.m. and all regular monthly meetings will start at 4:30 p.m.

Motion: Bob Washo Seconded: Jim Smith Vote: unanimous

Motion was made to hold year end board meeting on December 23rd, 2016 at noon.

Motion: Paul Backus

Seconded: Bob Washo Vote: unanimous

2. Authorize payment for Rosemary Philips to attend Justice School:

Motion was made to pay out of the 2016 Budget, \$750.00 as reimbursement to Rosemary Philips for attending Justice School.

Motion: Jim Smith

Seconded: Bob Washo

Vote: unanimous

Council person Rosemary Philips abstained from voting

3. Approve DOS Contract re. Comprehensive Plan:

Discussion was held and it was decided to hold off on approving the contract. Councilman Smith stated that as part of the planning group he would like two members from the Town and two from the Village read the contract over and make sure that it looks good. Supervisor Button reminded everyone that this contract is a Town of Canton contract and any changes will come at a cost to the Town. Agreement was reached to have this matter ready for approval at the December 23rd year end meeting.

4. Authorize purchase of photocopier:

Discussion was held on the purchase of a new photocopier which is housed in the Town clerk's office and used in part by all Town employees. Discussion was held on purchasing as opposed to leasing the copier at a 19% interest rate. Councilman Bob Washo recommended holding on to this copier until it starts giving us real problems. Councilman Jim Smith asked about where the monies would come from and if it comes out of each department contractual accounts. This matter was tabled until the December 23rd year end meeting.

5. Consider revisions to Economic Development approach:

Councilman Paul Backus presented the board members with a Memorandum of Understanding outlining the specifications between the Town and Village. Backus stated he is not looking for a vote at this meeting. He stated he wants to do what is best for the Town. Discussion was held on the CFA grant just awarded and who – if anyone – will partner with the Town following the Village's decision to back away from its July 28th commitment. Supervisor Button stated that he had met with Leigh Rodriguez and discussion was held on finding another partner. After discussion it was decided that the Town will meet with the Village Board to hold discussion on December 19th at 5:30 p.m. to consider economic development issues and a reconsideration of its

September decision not to partner with the Town's waterfront initiative. Supervisor Button will send out copies of the application to all board members to re-read for clarification.

6. Accept resignation of Town Councilperson and Appoint replacement:

Resignation was received in writing from Councilperson Rosemary Philips after serving one year on the Town Board. Philips resigned to accept her position as Town Justice of which she was elected to last month.

Motion: Paul Backus Seconded: Jim Smith Vote: unanimous

Motion was made to appoint Phil LaMarche to fill Rosemary Philips seat for until an election can be held for the seat.

Motion: Bob Washo Seconded: Jim Smith Vote: unanimous

Roll call: Bob Washo
 Jim Smith
 Paul Backus
 Dave Button

7. Any Other Business that may come before the board:

Supervisor Button read aloud a resolution in appreciation of the service of Cathy O'Horo as Town Justice for the past sixteen years. It is with regret that the Town accepts Judge O'Horo upon announcement of retirement.

Motion: Paul Backus Seconded: Jim Smith Vote: unanimous

7:20 p.m. Meeting adjourned

Motion: Rosemary Philips Seconded: Bob Washo Vote: unanimous

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Lisa Hammond".

Lisa Hammond Canton Town Clerk