

TOWN OF CANTON BOARD

REGULAR MEETING

Monday October 10th 2016

5:30 pm

Minutes

Present: Supervisor David T. Button, Council members Paul Backus, James Smith, Rosemary Philips and Bob Washo

Also in Attendance: Attorney for the Town Charles Nash, Town Clerk/Tax Collector Lisa Hammond, Klaus Proem Chairman of the ZBA, Phil LaMarche, Jake Newman and Toby Ervin

Absent: Assessor Steve Teele, Historian Linda Casserly, Highway Superintendent Terry Billings, Recreation Director John Taillon, Code Enforcement Officer Russell Lawrence, Director of Economic Development Leigh Rodriguez

5:30 P.M. Supervisor David Button opened the Regular Town Board Meeting

- 1. APPROVAL OF MINUTES OF PREVIOUS MEETING(S):** The minutes of the September 12th, 2016 Regular Meeting were approved:

Minutes of the September 12th meeting were approved upon motion of Councilman Paul Backus and Seconded by Councilman Bob Washo

Board members discussed (at the regularly scheduled meeting in September) what was going on in Community Development), but the details of that discussion had been omitted in the submitted minutes. Clerk Hammond agreed to go back to her notes and amend the minutes to show that discussion. Councilman Backus and Washo withdrew their motions. September minutes will be on October agenda for approval.

- 2. AUDIT COMMITTEE:** The following bills for abstract #010-2016 were approved for payment:

General Fund "A"	\$4,612.20
Town Outside "B"	\$12,611.24
Special Lighting "SL"	\$21,288.26
Joint Activity "SM"	\$3,969.53
Highway "DA"	\$22,740.80
Highway "DB"	\$2,330.44

Committee approval

Discussion was held on Pyrites boat launch invoices. Supervisor Button stated that he has spread sheets on grant expenses and will make this available to the council people each month. Councilman Bob Washo also requested to see what the Town's contribution to the projects is. Button stated he will get all Pyrites boat launch figures to Washo and also show all reimbursements from the State.

3. DIRECTOR OF ECONOMIC DEVELOPMENT: Leah Rodriquez's written report was not submitted:

4. COMMUNITY DEVELOPMENT:

Supervisor Button announced that on October 22nd, 2016 at Canton BOCES there will be a Grasse River Blueway Trial stakeholder's summit meeting from 9 to 4. Button is looking for press to cover this County wide event.

Supervisor Button stated that he is and other members are working on pulling a team together to work on the comprehensive plan. Button stated he has recently recruited Karin Blackburn from the Village of Rensselaer Falls as the at-large member.

Announcement that Pyrites Boat Launch has been completed was made.

Discussion was held on the direction of the Economic Developer and the available office space in the municipal building. Supervisor Button would like to find a staff person to set up meetings, make sure things are ready at hand for meetings. Button stated he left the salary in the budget for Economic Development but that he is not there yet on hiring. Councilman Bob Washo stated the Leah Rodriquez has been very helpful working on the Master Trail Plan and feels that she could be helpful on any joint efforts that come up in the future. Washo would like to see workload flow through Leah Rodriquez's office, and maybe have a sit down with all parties involved. Washo wants to see committees be in empowered, stating removing the Mayor and or Supervisor from the meetings might make things flow more smoothly. Supervisor Button stated he will have further conversations with the Village about going forward with Economic Development.

Councilperson Rosemary Philips asked about access to the Community Developers files and any information on the computers. Philips wants to make sure the Town has passwords, etc. that are needed. Supervisor added that he received a disk of current grant activity from Linda McQuinn before she left the Town of Canton and that Computer Mechanics has passwords and will be helpful with access. Supervisor Button will contact Linda McQuinn and ask about passwords, files and report back to the board by Wednesday of next week. Councilman Bob Washo requested that Linda McQuinn's access to all files be terminated immediately. Supervisor Button request ABS and Usherwood technicians for advice on having back door access to Town employee's computers.

Councilman Paul Backus asked Supervisor Button about the CFA Grant Application and Button stated that the Village agreed to partner with the Town on CFA at the joint meeting in July but the decision to back away from Restore New York was exclusively a Village decision. Button stated that he has no doubt of the Village's support for the CFA application after the July meeting.

5. ASSESSOR: Mr. Teele's written report was submitted and approved:

Motion: Jim Smith

Seconded: Paul Backus

Vote: unanimous

Supervisor Button noted that the Town of Canton received a report from NYSORPS that it's equalization rate is still at a 100%

6. HISTORIAN: Ms. Casserly's written report was not submitted and approved:

Supervisor Button reported that he spoke with Casserly about the calendar delay and Casserly stated she has people mobilized to help. Button added that he told Casserly that the board is willing to compensate additional help. Supervisor Button will ask Casserly to have the calendar to the printers by October 31st and hiring help to do so is Casserly cannot meet the deadline.

7. CODE ENFORCEMENT: Mr. Lawrence's written report was submitted and approved:

Motion: Rosemary Philips

Seconded: Jim Smith

Vote: unanimous

Supervisor Button stated that the summit meeting was held about housing. Easy living senior adult housing is needed in Canton. Many members of the Community were present and expressed their concerns about wanting to stay in the area of Canton. Button also stated that a lot of discussion at the meeting was on tax incentives for fixing up homes and purchasing homes.

Councilman Bob Washo requested the planning board minutes be uploaded to the drop box. Supervisor Button stated he will take care of this matter.

8. RECREATION DIRECTOR: Mr. Taillon's written report was submitted and approved:

Motion: Rosemary Philips

Seconded: Jim Smith Vote: unanimous

9. HIGHWAY SUPERINTENDENT: Mr. Billing's written report was submitted and approved:

Motion: Bob Washo

Seconded: Paul Backus

Vote: unanimous

10. TOWN SUPERVISOR: Mr. Button's written report was submitted and approved:

Motion: Paul Backus

Seconded: Bob Washo

Vote: unanimous

11. TOWN CLERK: Mrs. Hammond's written report was submitted and approved:

Motion: Bob Washo

Seconded: Paul Backus

Vote: unanimous

12. LEGISLATOR(S): NONE

13. JUSTICE COURT REPORTS: Justice Courts written reports were submitted and approved:

14. COMMITTEE REPORTS:

Website Committee member Bob Washo reported that the committee will be meeting on Wednesday morning with Northshore, a potential Website designer to start fine tuning a contract that will be passed on to both the Town and Village Attorneys. Washo stated the cost will be approximately \$10,000.00 to redo this website, and then a yearly maintenance fee after that. Supervisor Button thanked the committee for a job well done.

15. NEW BUSINESS:

1. 2017 Proposed Budget

Supervisor presented the highlights of the budget which include staying under the tax cap which calls for a 2% increase. \$400,000.00 in highway construction this year (which includes Pave New York). Recreation will go up 2.5%. A 2.5% pay increase for all staff. Button stated there is a significant cut in sales tax and revenue from the Justice Court. A 2.5% increase is purposed for the operations of the five fire departments.

Discussion was held by the board members on some changes to the staff salary in the Justice Court. Supervisor Button was asked to reach out to other communities to help find out how they compensated justice court staff, which Button agreed to do. Discussion was held on recreation, health insurance, and Economic Development monies.

Motion was approve to set Public Hearing on November 7th at 5:30 p.m. on the 2017 Proposed Budget.

Motion: Jim Smith

Seconded: Paul Backus

Vote: unanimous

Motion was approved to move the regular monthly meeting to the 7th of November at 6:00 p.m. immediately following the public hearing

Motion: Bob Washo

Seconded: Jim Smith Vote: unanimous

2. Complete Streets Resolution

Discussion was held on Town roadways and making sure that pedestrians are kept in mind when construction is being done. Councilman Bob Washo wants to invest in the roadways to keep walkers, bikers and pedestrians safe. Klaus Proem added that a lot of these pathways just need good common sense to develop into good safe walkways. The Complete Streets Resolution was approved upon motion.

Motion: Paul Backus Seconded: Jim Smith Vote: unanimous

See Attached Resolution

Supervisor Button thanked everyone involved for a job well done.

3. JCAP Grant Resolution

Motion to approve resolution to apply for a JCAP Grant to allow for additional security measures for the court. This application includes a metal detector; further discussion will have to be held on staffing the metal detector if the Court is awarded the grant. Supervisor Button asked the Justice Committee to reach out to other courts in surrounding municipalities to ask who they use for staffing.

Motion: Rosemary Philips Seconded: Paul Backus Vote: unanimous

4. Economic Developer/Community Development: see above

5. Any other Business that may come before the board:

7: 35 p.m. Meeting adjourned

Motion: Rosemary Philips Seconded: Bob Washo Vote: unanimous

Respectfully Submitted,

Lisa Hammond Canton Town Clerk