

**Town of Canton
December 28, 2023
Special Year End Meeting
In Person and Video conference
Minutes**

Present:

Mary Ann Ashley	----	Supervisor
Randy Brown	----	Council Member
Bob Santamoor (by phone)	----	Council Member
Jim Smith	----	Council Member
John Taillon	----	Council Member

Also Present: Town Clerk Heidi L. Smith

A. Call the Meeting to Order

Supervisor Ashley called the special year end meeting to order at 10:30 a.m.

B. Audit Committee

"A" General	----	\$3,235.64
"B" Town Outside	----	\$294.27
"DA" Townwide Highway	----	\$50,294.88
"DB" Town Highway	----	\$39,696.13

A motion was made Council Member John Taillon and seconded by Council Member Jim Smith to approve the year end expenditures.
All in favor. Motion carried.

Council Member John Taillon stated for the record that there is a correction on "DB" Highway from our last meeting. The new amount is \$395,534.14. It was originally reported \$333,165.00. The abstract reflects the \$395,543.14 amount.

Old Business

1. Approval to Increase Town Clerk Cash Drawer from \$50 to \$250.

A motion was made by Council Member John Taillon and seconded by Council Member Bob Santamoor to approve increasing the Town Clerk cash drawer from \$50 to \$250.

All in favor. Motion carried.

See attached resolution.

Supervisor Ashley added that the money will come out of the 2023 budget under the Town Council because there is money left in the line item.

Executive Session: Upon a majority vote upon a motion that identifies the subject to be considered, the Council may conduct an executive session to discuss any of the issues identified as proper by Public Officers Law 105(1)

A motion was made by Supervisor Mary Ann Ashley and seconded by Council Member Randy Brown to go into executive session for the purpose of [F] matters pertaining to the employment history of a particular person at 10:34 a.m.

All in favor. Motion carried.

A motion was made by Supervisor Mary Ann Ashley and seconded by Council Member Randy Brown to come out of executive session at 10:44 a.m.

All in favor. Motion carried.

Action taken out of executive session.

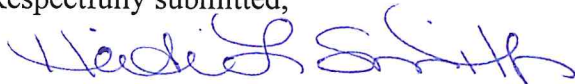
A motion was made by Council Member Bob Santamoor and seconded by Council Member Randy Brown to make a payout to Marc Armstrong for Comp Time Accrual of 290.5 hours at \$28.18 per hour for a total of \$8,186.29.

All in favor. Motion carried.

A motion was made by Supervisor Mary Ann Ashley and seconded by Council Member John Taillon to adjourn the special year end meeting at 10:46 a.m.

All in favor. Motion carried.

Respectfully submitted,



Heidi L. Smith
Town Clerk

**TOWN OF CANTON
RESOLUTION # 37**

December 28, 2023

**APPROVAL TO INCREASE TOWN CLERK CASH DRAWERS FROM
\$50.00 TO \$250.00**

WHEREAS, the Town Clerk's Office is in need of additional cash drawer funds;
and

WHEREAS, the Town Clerk and Deputies have been required to go to the bank at
least two times a day to make change for customers given the limited amount of
cash currently held at the Town Clerk's office; and

WHEREAS, the Town Clerk wants to maintain security in the office by keeping
two people in the office as much as possible; and

WHEREAS, in order to maximize the time both the Town Clerk and Deputy
Town Clerk can remain in the Clerk's office, and to allow a segregation of duties
and accountability, starting January 1, 2024 the Town Clerk requests separate cash
drawers for the Town Clerk and Deputy Town Clerk and requests that the total cash
drawer be increased by \$200, split evenly between the Town Clerk and Deputy
Town Clerk; be it therefore

NOW THEREFORE BE IT RESOLVED, the Town of Canton Town Board
authorizes the Town Supervisor to increase the cash drawers for the Town Clerk's
office by an additional \$200.00 to a total of \$250.00 to be split evenly between the
Town Clerk and Deputy Town Clerk.

12/28/2023
Date

Wendy Smith
Canton Town Clerk

