

# Complete Streets Task Force

September 11, 2023

## Approved Minutes

Present:

Task Force: Toby Irven, Brian Gardam, Jenn Henry, Ethan Townsend, Kara McLuckie, Bill Barnes

Others: Klaus Proemm (Village Trustee), Randy Brown (Town Board)

### A. Call to Order

- a. Toby called the meeting to order at 6:10

### B. Approve minutes from August 2023 meeting.

- a. As corrected, Toby moved adoption, Kara seconded, all approved.

### C. Old Business and Projects under review:

- a. Continue review of Judson St.; raised crossing at Farmer & other improvements.
  - i. Klaus reported the crossing at Farmer is under construction, and the village crew has been busy painting.
  - ii. No update on installation of remaining crosswalk signal.
- b. Miner St. Project. – No update.
- c. Roadway painting.
  - i. Village painting is complete except for Sullivan Drive.
- d. Municipal Bldg; handicapped access update.
  - i. Postponed pending Village Trustees' planning for interim parking lot.
- e. Bicycle Parking kiosks
  - i. Toby received an email from Grasse River Outfitters advising us that they have another supplier. At this point, since it doesn't seem a better deal, Klaus will contact Leigh Rodriguez to go ahead with the bid previously received from parkitects.

### D. New Business

- a. Town progress on solar projects for installation
  - i. Northwoods Solar Project: Toby has not reworked our draft resolution in favor of have the access off 310. Randy says the Town Planning Board doesn't want access on 310, but rather on State Street. We had supported Highway Superintendent Steve Smith's wish to put the access on 310. There apparently is some concern about trucks turning in a high traffic area. The topic is on the agenda at Wednesday's Town Board meeting. Randy has info about road access to other projects.
- b. Task Force resolution concerning the proposed Town Law for Complete Street
  - i. Toby, Ethan, and Bill will get meet to discuss possible revisions to the proposed Complete Streets code.
- c. Town Highway – requesting speed limit modification on Outer State St.
  - i. No update

### E. Committee Reports

- a. Intra-Village Trail connectors working group report – No discussion planned.
- b. Court Street Study Pop-Up project.

- i. Kara reported that big component of the committee’s activities has been communication with stakeholders. Jennifer developed a letter of intent that was distributed to residents on State St. Kara and Toby staffed a table at Farmers Market on 9/8 that was interrupted by rain. They will set up the table again on 9/22. Communication with the public was focused on asking people to fill out survey.
- ii. Kara has been given permission from C3G to use their QR code for survey. We have slimmed down our contract to them. We are paying \$1700 for the survey and for an analysis and presentation to CSTF.
- iii. Painting – Klaus, Kara, and Tim did a walk-through, and discussed the process of putting down the paint. The paint is meant to be temporary--last week’s rain took away most of test applications. There will 120 feet of stripes on each side of Court St. DPW will be doing the bulk of the painting. Painting Day is tentatively Wednesday or Thursday, 9/13 or 9/14, depending on weather. Kara will keep us posted by email.
- iv. Jenn has designed yard signs—there will be 4 on each side of Court St. “Alternative Transportation Lane” and “Pop-Up Project”. Klaus recommends taking signs down in the evening, so they won’t be taken.
- v. Kara has contacted the media to come out and take photos. Kara is hoping the public visibility will be a precedent for future complete streets projects.
- c. Pathway from CCS to Sullivan Dr.; possible meeting with the Interim Supervisor.
  - i. Toby has started drafting a note for superintendent, aiming for discussion of safety issues, State Street traffic, and school building issues. Guidance from the CSTF members is to describe CSTF in the memo and request meeting. Ethan noted that even though the Superintendent is acting, she is very knowledgeable and will be interested in completing the construction plan. Toby intends to get a draft of the letter out to everyone soon.

F. Other Business

- a. No new business.

G. Adjourn

- a. Toby adjourned the meeting at 6:54.
- b. The next meeting will be Monday, Oct. 9, 2023, at 12:00 noon.