

Complete Streets Task Force

MEETING

July 10, 2023, 6:00pm

Approved Minutes

Present:

Task Force: Toby Irven, Kara McLuckie, Ethan Townsend, Jenn Henry, Brian Gardam

Others: Klaus Proemm (Village Trustee), Randy Brown (Town Board)

A. Call to Order

- a. Toby convened the meeting at 6:04 PM.

B. Approve minutes from June 2023 meeting.

- a. Toby moved adoption, Jenn seconded, all in approved.

C. Old Business and Projects under review:

- a. Continue review of Judson St.; raised crossing at Farmer & other improvements.
 - i. Klaus said he talked to Tim Bacon, Village Superintendent. Tim has taken the foreman down to review the raised crosswalk. Fresh painting is being done by Canton DPW on crosswalks. SLC is to paint center and fog lines on various streets.
- b. Miner St. Project.
 - i. Brief report: RFP opening 8-June 2023. Vendor chosen. Contracts being signed. Work to be completed by November 2023.
- c. Municipal Building; handicapped access update.
 - i. Discussion postponed pending Village Trustees' planning for interim parking lot.
- d. Bicycle Parking kiosks
 - i. We still need to find a temporary place for the parking kiosk so we can use grant funds to buy one shelter.
 - ii. Klaus reported that the idea of locating a parking kiosk near Midtown Hair—discussed at the last meeting—will not work because the village uses the site for piling snow. Lekki & Hill are concerned about using their lot because of insurance issues.
 - iii. Klaus is working on positioning a kiosk at the right end of the lot, towards Miner St., recognizing that we could move it in the future.
- e. Loops for parking meters
 - i. Toby talked to parkitects. They agreed to change their proposal to 6 loops for \$3600.
 - ii. We can then talk to BOCES about creating additional loops.

D. New Business

- a. Thompson Court and the Canton Connector: Planning with Village & Town
 - i. Toby proposed a resolution on the connector. The resolution asks the Village to recognize the proposal for the connector included in Canton's Multi-Use Trail Plan.

The plan had included a bicycle/walking path connecting to the Price Chopper parking lot.

- ii. Brian moved adoption of the proposal, Ethan second, all approved.
- iii. Brian will submit the signed resolution to the Village and Town.
- b. Travel issues regarding solar projects
 - i. Toby drafted a resolution asking that town assure that the transportation plans are developed and communicated with developers. Kara suggested it would appropriate to say that the installers should use town roads only, not village streets. The resolution urges that the town and village work together to develop transportation specifications.
 - ii. Randy said he could talk to Steve about whether there have been discussions with any the developers of the solar projects. The Task Force agreed to his suggestion that we return to the discussion about road use at our August meeting.
- c. Town Code
 - i. Toby drafted a resolution asking the Town Board to discuss adoption of a Complete Streets code.
 - ii. Randy asked reason for codifying, instead of relying on continuing resolutions. The group cited several benefits in the town adopting a code:
 - 1. It would fulfill the goal of having a unified code for both Village and Town.
 - 2. It would provide a structure for going after grants. Having Complete Streets codified in Town Law improves our chances of getting grants. This is particularly a concern for federal funding.
 - 3. The proposed code asks the Highway Superintendent to develop a 5-year plan about how to spend our town highway funds. We will be needing to find additional funds for highway work.
 - 4. It is important to ensure that bicycles will be included in highway planning.
 - 5. Codification would help assure continuity from one Superintendent to another. It would be a stronger statement about what residents could expect as values guiding transportation planning.
 - iii. Randy expressed some concerns:
 - 1. He asked how much flexibility there is in a plan. Is the requirement for a plan a restriction of the Highway Superintendent?
 - 2. There is a concern about the village having more seats on the task force. After discussion, Task Force members expressed consensus that we could make have an even number of seats with equal town-village representation. Any resolutions from the Task Force would need to be approved by consensus.
 - 3. Randy proposed he sit down with each town board member and have a discussion, and report back to the Task Force.
 - iv. Toby moved to table the resolution until Randy reports in August. Brian seconded, all approved.

E. Committee Reports

- a. Court Street Study Pop-Up project.
 - i. Kara reported she and Jenn met with the C3G students and Erik Backus, and with Karen Bage from the Health Initiative.

- ii. A Zoom meeting was held on July 6, and reviewed a copy of a survey created by Anuj. Several people participated, including Toby, Klaus, and Bill Hoffman, a cyclist from Lancaster Pennsylvania who summers in the county.
- iii. Kara and Jenn had asked C3G to create a survey for us, regarding the pop-up project. A 2nd draft of the survey has been sent out.
- iv. Participants in the Zoom meeting reviewed a material list of what C3G has available to use for pop-up project. This included cones, chalk, paint applicators, measuring tools, and other “street furniture”. Tim Bacon is amenable to us obtaining some of the material and supplies for the project not available from the health initiative.
- v. The group discussed communication with St. Mary’s and the county building.
- vi. Bill Hoffman raised issues regarding bike lanes, particularly the concern that they create an illusion of safety. He pointed out other concerns about overall plan. He was put in touch with Erik Backus, and they have discussed the concerns.
- vii. The implementation date for the Pop-up is set tentatively for 9/16 and 9/17, with rain dates on 9/23 and 9/24.
- viii. Kara will send out the overall timeline to CSTF. She asks that TF members participate in the project. She and Jenn will bring materials to our 8/14 meeting.

F. Other Business

- a. None presented.

G. Adjourn

- a. Toby adjourned the meeting at 7:16 PM.

Respectfully submitted,
Brian Gardam