

Complete Streets Task Force

June 12, 2023, Noon.

Approved Minutes

Present:

Task Force: Ethan Townsend, Jenn Henry, Kara McLuckie, Toby Irven, Brian Gardam

Others: Mary Ann Ashley (Town Supervisor), Klaus Proemm (Village Trustee)

A. Call to Order

- a. Toby called meeting to order at 12:05

B. Approve minutes from May 2023 meeting.

- a. Ethan moved adoption, all approved.

C. Old Business and Projects under review

- a. Continue review of Judson St.; raised crossing at Farmer & other improvements.
 - i. Village Budget planning has been concluded. The budget line for CSTF suggests our items are included.
- b. Miner St. Road Project.
 - i. The RFP opening was on June 8, 2023. Two bids were received and reviewed by John Taillon and Jim Smith from the Town Highway Committee. The committee approved a bid from Sheehan for \$355,700. This will be forwarded to the Town Board
 - ii. Grants for this work will cover \$248,300, so the town will make up the balance.
 - iii. Paving work: The County will grind the current pavement and lay down asphalt. The \$225,000 for asphalt will be in next year's budget.
 - iv. Mary Ann noted the state doesn't just send the town a check in advance for its share. The town must spend money first, then Leigh submits a request. Mary Ann thinks the total cost will be \$500,000. She will propose to transfer \$48,000 of unused housing money to this project. We are fortunate if we can get 5 miles of road down a year. Steven Smith, Highway Superintendent, has already put in for the CHIPS reimbursement, to keep ahead of expenses.
- c. Roadway painting.
 - i. Klaus will make sure painting for two crossing devices are in the plan for this year.
- d. Municipal Bldg.; handicapped access update.
 - i. Discussion postponed pending Village Trustees' work to acquire the McDonalds property.
- e. Bicycle Parking kiosks
 - i. Toby is talking with the Lekki, Hill, Duprey law firm about using lot next to them on Court Street
 - ii. Klaus suggested using another site on village property as an alternative to the Community Bank spot. If we get approval from the bank, we should install it at the bank. If not, we can put it on the village spot near Midtown Hair, and perhaps move it later after construction for the new Village offices.

- iii. Mary Ann advised that the town and village have acquired the property of the old Jubilee shopping center and Green's Furniture and have put out an RFP to demolish the building. That space could be another possibility for the parking kiosk.
- iv. Hoops for meters:
 - 1. Klaus received a quote from Parkitects for \$500 apiece, or \$13,000 for 24 of them. We will explore other options, including having them made locally, possibly by the BOCES metal shop class. Kara proposed that we buy six of the Parkitects, three for each of the downtown blocks. Klaus will pursue a purchase for this amount.

D. New Business

- a. Thompson Court planning with Village & Town and the Canton Connector
 - i. Toby noted there is an opportunity for CSTF to engage in the planning process because Thompson Court relates to our proposed Connector route. Kara volunteered to write a resolution for the Task Force to approve. Mary Ann has a grant to study the use of that property. She will have Toby included in the planning group.

E. Committee Reports

- a. Court Street Study Pop-Up Project
 - i. Kara and Jenn met with Tim Bacon. He will help with the layout of temporary bike lanes. Volunteers could paint the lines with rollers. The measurements were in the C3G report. Klaus will check if the village has the final report that includes these specs. Tim will help buy the appropriate paint from Coakley's.
 - ii. Kara contacted the C3G group to design a questionnaire that we can include with our letter of intent for stakeholders.
 - iii. Jenn has been working on sign design for the pop-up project. Toby notes that if we want the county sign shop to do them, we will have to contact them soon.
- b. Pathway from CCS to Sullivan Drive
 - i. The CCS Superintendent has left to take another job. Toby suggests we connect with Scott Sanderson, Building and Plant Management at CCS. We can also meet with school board members, which now includes Esther Oey.
 - ii. National Grid now wants engineering drawings to give approval for crossing their property, so we need school participation first.
- c. CSTF Town Code document
 - i. Toby advised Randy Brown on the Town Board that we need to have a discussion with the board from a detailed point view about the proposed Town Code. Toby and Ethan and Dave Barnes will go to this week's Town Board meeting for the comment period. There will be public hearings before the meeting on other issues. We will have three minutes to make comments, in which Toby will suggest a further meeting for discussion. We have the option to do a Task Force resolution that would go to the town board afterwards.

F. Other Business

- a. None

G. Adjourn

- a. 1:10

Respectfully submitted: Brian Gardam