

Village of Canton, New York

VILLAGE BOARD MEETING

Meeting Minutes: October 18, 2023

Board Present:

Michael Dalton, Mayor
Anna Sorensen, Trustee
Barbara Beekman, Trustee

Beth Larrabee, Trustee
Klaus Proemm, Trustee

Others Present:

Sally Noble, Clerk/Treasurer
Cindy Brand, Assessor (zoom)
Linda Casserly, Historian
Meghan Richardson, Rec. Dir (7:15 PM)

James Santimaw, Chief
Scott Goldie, Attorney
Tim Nolan, Code Enforcement

The Mayor opened the regular meeting at 6:30 PM.

ORDER OF BUSINESS:

The Mayor made a few changes to the agenda. He added 9/13 minutes, Recreation hire & Kevin Maginn's contract

Approve minutes of 09/13 and 09/27/2023 – Trustee Sorensen made a motion to accept the minutes. Trustee Beekman seconded the motion. All voted in favor. The motion carries.

ACCEPTANCE OF DEPARTMENT HEAD REPORTS:

Village Superintendent – A written report was submitted. Tim was not in attendance. Trustee Proemm said he has heard positive comments about the Judson Street sidewalk work.

Police Chief Report- A written report was submitted. The Chief spoke about the incident at 7-11 on East Main Street. Two Village patrol cars were damaged. He also expressed concerns about parking on both sides of the street on Woods Dr. and upper Farmer Street for after school pickup. The Mayor said he agrees. A public hearing was set for 6:15 PM on November 18th to discuss parking restrictions.

Treasurer – Clerk Noble submitted a written report. She introduced Sharon Brunet to those that have not met her yet. She also spoke briefly about a possible intern for records management.

Code Enforcement – Code Enforcement submitted a written report. Tim has been busy with permits, fire inspections and meetings. Trustee Sorensen asked for an update on the new software. Tim responded he was waiting for the signed contract to move ahead. The Mayor said he sent that to him a few weeks ago.

Assessor – A written report was submitted. Cindy discussed the waterfront property misclassification she is working on.

Recreation Director – Meghan submitted her written report. She was not present at this point.

Economic Development – A written report was not submitted. Leigh was not present.

Golf – Kevin was at the meeting. They had a record revenue year. Scott did a great job. Sunday is the last day open this year.

Historian – A written report was submitted. Linda spoke about the Southworth family who visited about a month ago. She also mentioned she attended a conference in Ithaca.

Animal Control – No report this month.

Trustee Beekman made a motion to accept the Department Head reports. The motion was seconded by Trustee Proemm. All voted in favor. The motion carries.

COMMITTEE REPORTS:

Economic Development Committee – Trustee Sorensen said the NY Forward application was submitted. We created a compact, walkable boundary. Municipal officials did a walking tour of the project site this week with the head of the Regional Economic Development Council. Also, we sent our contract to the County Chamber. We heard that interviews for the Canton representative have been done.

On the agenda for our joint meeting next week there will be a resolution in support of our application to be a pro housing community.

Communications and Technology – Trustee Sorensen said the website design is in progress. We are beginning the site map design. We received our first draft of a sitemap. We now have to go through every page on the website and decide what lives and what doesn't.

Infrastructure – Trustee Sorensen reported one of the things mentioned in Tim Bacon's report was that we received a quote from B & L for the transmission lines for the rest of the drinking water project. The committee is not quite ready to move forward with any recommendations there. We have had some communication from Aaron at Tisdell.

CCA - Trustee Proemm said we still waiting to hear from CCA with pricing information. He is thinking it does not look good if the price by mid-October isn't any better. It is unlikely that it is going to go through at this point. Also, the State Comptroller has not released the hold on the DEC grants on the fast charger. As soon as the money is received, we can move forward.

Complete Streets – We are thankful for Tim and the DPW crew for doing the painting on Court Street. We are waiting to hear from the Clarkson crew on the results of the survey. They will provide that to the Board.

Recreation – Trustee Beekman said they on the agenda later on.

Finance Committee – Trustee Sorensen said the committee met and Sharon Brunett attended. Working on the transition process.

COMMUNICATIONS AND INFORMATION:

- a. **County Legislator Update**- legislator was not present. No update.

- b. **Letter** – The Mayor did receive a letter from Kathy Cullen and her husband. This is their notification to the municipality for a retail dispensary license application to sell cannabis in our community. The Mayor will be writing a letter of support to the cannabis control board.

OLD BUSINESS:

- a. **64 Main Street** – The Mayor said the RFP's are in. Two bids were received. There will be some discussion about what might be possible over there at the joint meeting.
- b. **19 Miner Street Update** – Vern's last day is the 20th. He will be turning the keys over to the Mayor.
- c. **RFQ for Engineering Servies for sewer project** – Trustee Proemm reported the committee is recommending going with B & L. They already are knowledgeable about the Village operations. All three were qualified. Trustee Beekman added that Tim felt they would be able to staff appropriately. Trustee Sorensen added that they have proven familiarity with funding opportunities. Trustee Beekman made a motion to accept the RFQ of B & L. Trustee Sorensen seconded the motion. All voted in favor. The motion carries.

NEW BUSINESS:

- a. **Authorize payment of vouchers & transfer of funds** – Trustee Larrabee made a motion to authorize payment of vouchers & transfer of funds for abstract 5 of 2023-2024. Trustee Sorensen seconded the motion. All voted in favor. Motion carries.

General Fund	\$277,873.30	Sewer Fund	\$56,978.66
Water Fund	\$ 44,889.29	Golf Course	\$46,171.54

- b. **Appoint New Fire Department Members: Michael Tracy and Connor Moore** – Trustee Larrabee made a motion to appoint Michael Tracy and Connor Moore as Fire Department Members. The motion was seconded by Trustee Sorensen. All voted in favor. The motion carries.
- c. **Accept Resignation of Jim Pipher** – Trustee Beekman made a motion to accept the resignation of Jim Pipher with thanks for his many years of service to the Community. Trustee Proemm seconded the motion. All voted in favor. The motion carries.
- d. **Appoint Dan Moyer as Dog Control Officer** – Trustee Sorensen made a motion to appoint Dan Moyer as the dog control officer. Trustee Larrabee seconded the motion. All voted in favor. The motion carries.
- e. **Approve RFP for Cleaveland Ave & Mildon Road** – Trustee Sorensen reviewed what we talked about at the last meeting about addressing drainage issues on Cleaveland. We are looking at about \$1.2 million dollars. There is a Federal grant called the transportation alternative program that would support installation of sidewalks on Cleaveland and Mildon connecting to Goodrich and Farmer. If we received that grant it would give us a discount of

about \$600,000 to the Village. The RFP is a requirement of the TAP. We would receive the expression of interest. That is part of the process for an engineering firm to provide funding application support services. We have a lot more work to do. The deadline for this application is coming up. Trustee Sorensen made a motion send out RFP's from B & L. Trustee Beekman seconded the motion. All voted in favor. The motion carries.

- f. CGI Video** – Trustee Beekman reported that they received the preliminary version of the videos. There are a few enhancements/changes they would like done. They are gathering additional pictures. The video may be available for the November meeting.
- g. Levy of Unpaid Taxes to SLC** – Trustee Beekman made a motion to approve sending the unpaid taxes to SLC. Trustee Larrabee seconded the motion. All voted in favor. The motion carries.
- h. Hiring of a Recreation Employee** – Trustee Beekman made a motion to hire Nolan Bombard effective October 16, 2023 at a rate of \$17/hr as a full-time laborer. Trustee Larrabee seconded the motion. All voted in favor. The motion carries.
- i. Contract with Kevin Maginn** – Trustee Beekman made the motion to approve the agreement with Kevin Maginn for Golf Course Marketing Specialist/Manager. The agreement is for five years with secession planning to be included. Trustee Larrabee seconded the motion. All voted in favor. The motion carries.

PUBLIC COMMENT:

There was no public comment.

EXECUTIVE SESSION- Trustee Larrabee made a motion to enter executive session for personnel matters at 7:28 PM Trustee Proemm seconded the motion. All voted in favor. The motion carries.

Trustee Sorensen made a motion to come out of executive session at 8:05 PM. Trustee Proemm seconded the motion. All voted in favor. The motion carries.

Trustee Beekman made a motion to adjourn the meeting at 8:05 PM. Trustee Sorensen seconded the motion. All voted in favor. The motion carries.

Respectfully submitted,

Sally Noble
Village Clerk