

**Town of Canton  
Organizational Meeting  
Wednesday, January 11, 2023  
In Person & Video Conference  
Minutes**

**PRESENT:**

Mary Ann Ashley	----	Supervisor
Jim Smith	----	Council Member
John Taillon	----	Council Member
Bob Santamoor	----	Council Member

**Also Present:** Town Clerk Heidi L. Smith, Deputy Town Clerk Leanna Moquin (zoom), Code Enforcement Officer Michael McQuade, Historian Linda Casserly, Angela Gray, Gray & Gray, Attorney Eric Gustafson, Economic Development Director Leigh Rodriguez, Sharon Brunet Supervisors Confidential Secretary/Bookkeeper, Highway Superintendent Steven Smith, Solar Attorney Bill Buchan (zoom)

**Absent:** Assessor Cindy Brand, Recreation Director Meghan Richardson

**Public Attendance:** Toby Irven, North Country This Week Paul Mitchell, Watertown Daily Times Tom Graser, John Casserly (zoom), County Legislator Ben Hull, Casey Maroney, Clark Cummings, Paula Jenson, Ian MacKellar, Brian Brunet

**A Call the Meeting to Order**

Supervisor Ashley called the organizational meeting to order at 6:30 PM.

**B. Supervisor Appointments**

1. Deputy Supervisor

Supervisor Ashley appointed Council Member Jim Smith as Deputy Supervisor.

2. Historian

Supervisor Ashley appointed Linda Casserly as Historian.

3. Fire Warden(s)

Supervisor Ashley appointed Michael McQuade and Eric Johnson as the two Fire Wardens.

4. Board Committee Assignments

Supervisor Ashley stated the purpose and role of Town Board committees is advisory only to provide support to departments; facilitate communication between departments and Town Board; and bring recommended items to the full board for consideration. Assignments to citizen committees are for the purpose of being the liaison between the citizen committee and town board. Committee reports are reported at regular monthly meetings. If committees are making recommendations,

the proposal(s) need to be emailed to the board prior to the board meeting and request the item be put on the agenda.

Supervisor Ashley pointed out that there could be possible changes and the BLANK is referring to the open seat on the board.

See below chart for Board Committee Assignments.

COMMITTEES	COUNCIL MEMBER
AUDIT	Santamoor/Smith-Odd Months Taillon/BLANK-Even Months
BROADBAND	Taillon
MUNICIPAL BUILDING COMMITTEE	Ashley/Taillon
CODE/PLANNING/SOLAR	Smith/Santamoor
ECONOMIC DEVELOPMENT/BOA	Santamoor/BLANK (T/V)
HIGHWAY	Smith/Taillon
INSURANCE	Ashley/Santamoor
JUSTICE	Ashley/Taillon
NEGOTIATIONS	As needed
POLICY	Ashley/Santamoor
RECREATION	Ashley/Taillon (T/V)
SHARED SERVICES	Ashley/ BLANK(T/V)
SUSTAINABILITY (Liaison)	Santamoor(T/V)
TECHNOLOGY/COMMUNICATIONS	BLANK/Taillon(T/V)
TRAILS/COMPLETE STREETS (Liaison)	BLANK(T/V)
WATERFRONT ADVISORY (Liaison)	Santamoor(T/V)

T/V-Joint-Town and Village of Canton

### C. Board Appointments

1. Discuss Town Board Open Seat  
Tabled.

2. Appointment of Planning Board Member

A motion was made by Council Member Bob Santamoor and seconded by Council Member John Taillon to appoint John Casserly as Planning Board Member for a 5-year term 1/11/2023-12/31/2027.

All in favor. Motion carried.

3. Zoning Board of Appeals Appointment

A motion was made by Council Member John Taillon and seconded by Council Member Bob Santamoor to appoint Matthew Scafidi-McGuire as Zoning Board of Appeals Member.

All in favor. Motion carried.

4. Dog Control

A motion was made by Council Member Bob Santamoor and seconded by Council Member John Taillon to appoint Dan Moyer as Dog Control Officer.

All in favor. Motion carried.

**D. Rules of Procedure**

1. Set dates/times/place of 2023 regular board meetings

A motion was made by Council Member John Taillon and seconded by Supervisor Mary Ann Ashley to set the board meeting date to be the second Wednesday of each month at 6:30 PM at the Municipal Building, 60 Main Street, Canton.

All in favor. Motion carried.

2. Proposed dates for joint Town/Village 2023 meetings - 1/25; 4/26; 7/26; 10/25

A motion was made by Council Member Bob Santamoor and seconded by Council Member John Taillon to have the joint Town/Village 2023 meetings on 1/25, 4/26, 7/26, and 10/25.

All in favor. Motion carried.

3. Designation of Official Newspaper(s)

A motion was made by Council Member Bob Santamoor and seconded by Supervisor Mary Ann Ashley to designate North Country This Week and the Plaindealer as the Town's Official Newspaper.

All in favor. Motion carried.

4. Official Bank Depository

A motion was made by Council Member John Taillon and seconded by Council Member Bob Santamoor to use Community Bank and the official bank depository.

All in favor. Motion carried.

5. Set Mileage Allowance (IRS rate 65.6 cents)

A motion was made by Council Member Bob Santamoor and seconded by Council Member John Taillon to set the mileage allowance to follow the IRS rate of 65.5 cents.

All in favor. Motion carried.

6. Procurement Policy

Council Member Jim Smith had questioned the policy in regarding the Highway Superintendent. For example, if the highway Superintendent needed to order new tires for a tractor, they would have to follow the procurement policy. Smith asked if the numbers could be adjusted.

Attorney Eric Gustafson suggested the Highway Committee send language for proposed changes. Eric will incorporate that into the policy for board review.

**E. Adjourn**

A motion was made by Supervisor Mary Ann Ashley and seconded by Council Member Bob Santamoor to adjourn the organizational meeting at 6:55 PM.  
All in favor. Motion carried.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Heidi L. Smith". The signature is written in a cursive, flowing style.

Heidi L. Smith, Town Clerk