

Complete Streets Task Force
May 8, 2023

Approved Minutes

Attending:

Task Force: Toby Irven, Ethan Townsend, Brian Gardam, Jen Henry, Kara McLuckie, Dave Barnes
Other: Klaus Proem (Village Board), Randy Brown (Town Board)

- A. Call to Order: Toby called the meeting to order at 6:04 pm
- B. Approve minutes from April 2023 meeting.
 - a. Approved as corrected: All approved.
- C. Old Business and Projects under review:
 - a. Judson St. raised crossing at Farmer & other improvements.
 - i. Village Budget planning (2023-2024) needs to include the costs for this work.
 - ii. Klaus reported that the budget is almost finalized. There is \$8,000 in the Complete Streets fund, and \$5,000 for the Remington Trail.
 - iii. Toby and Klaus will meet with Leigh Rodriguez to track what we are spending for grant funds for Willow Island and the bike kiosks. Because of grant restrictions, the kiosks must be downtown, between the Grasse River Bridge and Court Street.
 - b. Miner St. Project
 - i. Brooks Washburn developed the RFP and it was approved by the state. Leigh and Brooks are meeting Thursday to finalize and release it. Canton needs to get bids back to get the construction for drainage done this season.
 - c. Roadway painting. Status update for 2023. Village Superintendent, Tim Bacon
 - i. No report
 - d. Location/installation for the remaining cross walk Flashing Signal, previously purchased.
 - i. No report
 - e. Municipal Bldg; handicapped access update.
 - i. Postponed pending Village Trustees' work to acquire the McDonalds property.
 - f. **Bicycle Parking kiosks**
 - i. Klaus reported that the original places we had in mind – Between Jreck's Subs and Community Bank, and Hodskins Street – have space for vertical parking kiosk. The consensus is horizontal racks may get more use. There is no obvious space for an 8ft x 10ft horizontal kiosk on Hodskins Street. Future possibilities are the old downtown McDonald's space, and the old Jubilee parking lot, which are both slated for renovations. We could also add racks – parking loops - to parking meters.
 - ii. Leigh told Klaus and Toby that the installation must be done this grant year to be able to use the grant fund.
 - iii. Kara asked about including a charger station for ebikes at Hodskins Street spot. Klaus agreed this would be a good idea.
 - iv. Toby will check out a spot next to the old Lekki law offices for bike rack.
- D. New Business

- a. Kara reported that the 6th annual Maple Run was very successful. Steve Smith was very helpful checking for major debris and filling in gaps in pavement. 165 runners participated. The Recreation Department was very helpful. Drone footage has been posted on St. Lawrence County Instagram account,

E. Committee Reports

- a. Intra-Village Trail Connectors Working Group report - Court Street Study Pop-Up project.
 - i. Jen reported their group had decided it was best to move the date to late September. Painting is now slated for 16th and 17th, or 23rd & 24th for rain dates. Klaus and Kara have talked to Tim Bacon about the new schedule. A complete report will be completed for the CSTF and Village Board in October. Kara plans to meet with Tim in June.
 - ii. Kara will connect with Suna Stone about getting the Canton High School environmental group involved. There are several other possible sources of volunteers.
 - iii. Tempura paint is good for our purpose. It is inexpensive, will withstand a few days of light rain, and is easy to hose off. Kara will check if there are any environmental concerns.
 - iv. Signs will be put up in advance to let people know what is happening. Toby suggested using the county highway paint shop.
 - v. The work group is proposing to prohibit parking on that section of Court Street during the days the pop-up is in effect. She will need to consult with Police Chief Jim Santimaw about it.
- b. Pathway from CCS to Sullivan Dr.; State St. safety issues; mtg. with CCS
 - i. Discussion postponed.
- c. CSTF Town Code
 - i. The Town Board voted to remove the proposed Complete Streets code from discussion. Neither Randy nor Toby were present at the meeting.
 - ii. Toby said he had met with Steve Smith beforehand and he had not made any negative comments.
 - iii. Randy reported that some of the town board members were worried about codifying the policy. He had not found other towns with codified complete streets policies; instead, they rely on resolutions. Randy noted that the town has been recognizing CS issues in projects without having them written into code. Randy also reported that there was some concern about specifying how many members of the Task Force would be from outside the village of Canton.
 - iv. Toby noted that the proposed codes ask for developing 5-year plans for roads, and that seeking outside funding often requires adherence to codes. Dave urged that the town needs to recognize alternative users.
 - v. Randy would welcome another meeting. The open meeting law requires this to be at a regular board meeting. Randy, as liaison, can act in communication with other board members one-on-one, and determine what the issues are.

F. Other Business

- a. No other business

G. Adjourn

- a. Toby adjourned the meeting at 7:10 pm