

Complete Streets Task Force
Agenda
MEETING – In-Person, Board Rm. and by ZOOM

March 13, 2023
Approved Minutes

Present:

Task Force: Toby Irven (Chair), Kara McCluckie, Brian Gardam

Others: Mary Ann Ashley (Town Supervisor), Klaus Proemm (Village Trustee)

A. Call to Order:

- a. Toby called the meeting to order at 6:06 pm
- b. CSTF meeting schedule was affirmed as:
 - i. Odd number months: 2nd Monday at 6:00 pm
 - ii. Even number months: 2nd Monday at 12:00 noon.

B. Approve minutes from January and February 2023 meetings.

- a. Kara moved approval, Toby seconded, all approved. Brian will submit the minutes to the Town Clerk for posting on Canton website.

C. Old Business and Projects under review:

- a. Continue review of Judson St.; raised crossing at Farmer & other improvements.
 - i. Village Budget planning (2023-2024) needs to include costs for these improvements.
 - ii. Toby suggested making a proposal to make the crossing more visible for Judson St..
 1. Kara suggested we also should recommend lowering the speed limit on Judson Street to 20 miles per hour, at least in the area of the raised crosswalk. Klaus advised it would be best not to combine the idea of a lower speed limit with a request for improved marking.
 2. Klaus will do a proposal for April Village Board meeting.
- b. Miner St. Project.
 - i. Toby attended a meeting on 2/14 with Steve Smith and Brooks Washburn, architect, to move the project forward. Brooks said he needs 6-8 weeks to prepare the RFP. The latest date would be 4/10. Toby is concerned that we will be in bad shape under the terms of the grant if we miss this year's construction period.
- c. Roadway painting. Status update for 2023.
 - i. See discussion of **Court St. Pop-Up project** below.
- d. Location/installation for the remaining cross walk Flashing Signal, previously purchased.
 - i. Discussion postponed.
- e. Municipal Building; handicapped access update.
 - i. Discussion postponed pending Village Trustees' work to acquire the McDonalds property. (See discussion of McDonald's property under other business).

D. New Business

- a. 2023-24 Village budget planning.

- i. Discussion postponed.

E. Committee Reports

- a. Intra-Village Trail connectors working group report
 - i. Kara presented a recommendation developed by her and Jen Henry for a Court Street Study Pop-Up project.
 - 1. We would be asking for two temporary crosswalks at Judson Street. There is currently a cross walk from the Court House to the Public Safety Building
 - 2. We would also ask for striping for bike lanes, that would include other non-motorized vehicles as well as electric scooters and bikes.
 - 3. The bike lane striping would wait until the county finishes the center striping project. We ask for 9.5 wide street lanes, with fog lines being placed 9.5 out from center line.
 - 4. This would be a temporary point so we can make sure that we want to keep the bike lanes.
 - a. Gives us the ability to get public input and do more outreach. We are anticipating conversation with St. Mary's church congregants.
 - b. We will stress that we want to develop a communication plan to increase the visibility of what we want to do.
 - c. This could be a model for moving forward with other CSTF proposals.
 - 5. The plan is hosted on the Clarkson website.
 - 6. C3G has offered to do a survey after pop-up is over.
 - 7. The major cost is paint, about \$380. The labor will come from the Village budget.
 - 8. The earliest timeline is April for outreach, May to start adding green lines. Alternatively, we will do it in Aug -Sept. Klaus reported that the later timeline is more likely based on the highway department's schedule.
 - 9. Mary Ann observed that this is a busy intersection, and people tend to ignore crosswalks and even speed bumps. She also noted that there are some court cases coming up that could receive a lot of public interest, and they would add to the traffic pressure.
 - 10. Toby suggested that the village may need to move away from recent practice of having the county do striping for specialty projects. The village has already had some striping and speed bump done by contractor.
 - ii. Brian moved presenting the recommendation to the Village Board, Kara seconded, all approved.
- b. Pathway from CCS to Sullivan Dr.; State St.
 - i. Klaus had a further conversation with National Grid. They said they will want engineering drawings of our planned crossing of their property.
- c. CSTF Town Code document –
 - i. Mary Ann is scheduling the code review for the April 2023 Town Board meeting.
 - 1. She noted that there are some issues around the Town Board giving direction to the elected Highway Superintendent. Toby indicated that conversations with both the Highway Superintendent and the Town Highway Committee have been completed. To date all concerns have been addressed in the revised proposed law.

F. Other Business

- a. Village Purchase of McDonald property and building.

- i. Toby urged that when the McDonald building is conveyed to the village and town, that the bike route map be saved and a new downtown location be found for an updated map.
- ii. Mary Ann said Canton is waiting for McDonalds to get back them.
- iii. Mary Ann assured the Task Force that the map will be saved, or preferably a new route map sign be created.

G. Adjourn

- a. The meeting was adjourned at 6:57 pm.

H. Next meeting: Monday, April 10, 12:00 noon.

Respectfully submitted, Brian Gardam