

# Complete Streets Task Force MEETING – via ZOOM

Tuesday, January 19, 2021

## Draft Minutes

Present:

Task Force: Toby Irven, Ethan Townsend, Brian Gardam

Board Members: Carol Pynchon (Village), Klaus Proemm (Village), Bob Washo (Town)

### A. Call to Order

- a. Toby called the meeting to order at 1:05 pm.

### B. Approve minutes from October 14, 2020 meeting.

- a. Toby moved approval of the minutes, Ethan seconded, all approved.
- b. Brian will send approved minutes to the town clerk ([Townclerk@cantonny.gov](mailto:Townclerk@cantonny.gov)) for posting on the Canton Website.

### C. Old Business

#### a. Judson St. Update

- i. Klaus suggested that we have a special meeting with Village Superintendent Marty Miller to discuss the village budget and the work we need to have done this year. Klaus will arrange the meeting.
- ii. Klaus reported that the striping for Judson St. will largely be done by the county.

#### b. Miner St. Project update

- i. Bob reported that tree work on Miner St. Rd. took place in November - maples that were growing out of bank were taken down. The Fairfax cemetery board was happy to have that work done. When the Town Board meets Thursday, January 14, they plan to vote on an updated contract with Brooks Washburn for the completion of the project. The Highway Committee will get together with Calvin Rose, the Highway Superintendent to discuss the plans. Work has been slowed because some of the highway crew have had positive Covid diagnoses. The Highway Committee still needs to decide if Brooks' proposal is adequate or if we will need additional engineering help on the culverts. The Committee wants to make sure that residents' lives get better regarding drainage. Brook subcontracts with Tisdell Associates for engineering advice and expertise. The Town has funding to get the project designed properly. Now that the Town has the Regional Economic Development Grant, they are not as dependent on the need for a legislative grant.
- ii. Bob reported that every time the Highway Committee gets together with Town Highway Department, Bob represents the concerns of the Complete Streets Task Force. He noted that this is a welcome change. Carol said that she and Klaus will ensure that a similar process is in place at the village level, and reported that Marty Miller has been helpful in this regard.

- c. Website Project
  - i. There were no additional comments on the draft that Toby has circulated. Toby will arrange to have document posted with town clerk.

#### D. New Business

- a. Potential activities for 2021 season
  - i. Toby noted that there has been a lot going on. He suggested holding a special meeting to:
    1. Determine on projects are in the works or in planning stages,
    2. Assign responsibilities for keeping track of things among the Task Force members.
    3. Decide on where budget funds are going to, and
    4. Plan for next year's budget.
- b. Candidates for Task Force
  - i. We need a replacement for John Kennedy. Two people were suggested who might be interested. Toby will follow up with them.
- c. Road improvement projects – Village and Town
  - i. It is premature to determine the schedule for highway and street projects for village and town. Klaus reported that there are striping plans for Park, Sullivan, Maple, and Miner streets. Marty is suggesting shoulder striping with diagonal stripes. Klaus asked if we want to look at Riverside and State streets for additional striping? He will discuss these ideas with the board after talking with Marty. The county paint crew can give the village a good deal of help.
- d. Grant proposal for Main St. – Leigh and Klaus
  - i. Toby reported that Leigh is preparing a grant proposal for Main Street and is asking the Task Force for proposals for items that should be included. We discussed resurrecting the proposals for bike shelter parking next to Community Bank. This element of the grant proposal has a maximum of \$15,000. If there is money left over after pricing the two parking kiosks, we might look to do other things, such as replacing the trail kiosk in front of the old McDonald's. Klaus said that cost estimates have been done for both projects. Other ideas suggested included:
    1. A second bike shelter on other side of Main Street with a separate bike rack located near the charging station.
    2. Another fix-it station at one of the other village bike racks.
    3. A fix-it station at the picnic area in front of the old Dollar Store.

#### E. Committee Reports

- a. Remington Trail
  - i. Toby reported that some mileage markers and one kilometer marker are up on the Remington Trail. National Grid has cleared the trail under the power lines. In spring we should be able to place the rest of the signs.
  - ii. Toby is participating in the planning group for village recreation reimagining activities and will try to keep our items on the agenda.
- b. Draft Village Code
  - i. Carol reported it is moving forward, and it is getting close to be ready to share with the relevant committees.

- c. Park of the Imagine Nation and Remington Trail – Toby
  - i. Toby reported that Terry McKendree will have a new chainsaw sculpture ready to be installed this spring.

F. Future Meeting Date

- a. As noted above, Toby would like to call another meeting to work on budget plan process. He will call a regular meeting in February. Bob suggests scheduling a meeting prior to the Village and Town and Board meetings, so information can be shared with the Boards.
  - i. The Town Board meets on the 2<sup>nd</sup> Thursday of the month.
  - ii. The Village Board meets on the 3<sup>rd</sup> Wednesday of the month.
- b. Carol suggested that she or Bob could set up zoom meetings.

G. Adjourn The meeting adjourned at 2:05 pm

Respectfully submitted: Brian Gardam