

Complete Streets Task Force MEETING – via ZOOM

Wednesday, October 14, 2020
1:00PM

Approved Minutes

Present:

Complete Streets: Toby Irven, Ethan Townsend, Kara McLuckie, Phil LaMarche, Brian Gardam

Board Members: Klaus Proemm (Village), Carol Pynchon (Village)

Other: Leigh Rodriguez, Marty Miller

A. Call to Order

Toby called the meeting to order at 1:04 pm

B. Approve minutes from August 2020 meeting.

Ethan moved the approval of the August minutes, Kara seconded, all approved.

A. Superintendent of Public Works.

- a. Toby introduced Marty Miller, the Acting Superintendent of Public Works. Marty is familiar with the Complete Streets concept from serving on the Potsdam town board.
- b. Marty was asked about the plans for springtime projects. He said things are up in the air for the speed tables on Judson Street due to funding. Toby pointed out that there is a budget line for Complete Streets, about 20k. Klaus reported that it hasn't been spent, and so is still in the budget. Marty said that right now there are different design plans for Judson and Miner. He feels they should all be the same.
- c. Toby proposed that we have a special meeting and round table discussion in January to make final determination for the budget for Complete Street projects. Marty will come up with some ideas and costs for various approaches.
- d. Carol noted that in addition to funding, communication has been an issue. The Task Force has done a lot of good work, but it has not always been brought into other considerations. She believes it will be very useful to have Marty participating in Complete Streets meetings.

B. Old Business

a. Remington Trail

- i. Toby, Klaus, and Marty have met regarding signage for Remington trail. Digging will need to be done for mileage posts, Dan Dominic is helping with that.

b. Judson Street

- i. Marty reported that striping on Judson Street has been marked out to include a bus lane at DSS. It will also be marked as a bus stop on the pavement, and the county will install signage. About 8 or 10 new signs need to be ready for the new striping pattern. We can expect it will take some time for drivers to get used to it. From Goodrich Street to 310 the striping will be for two lanes. Marty is just waiting for the county to complete some other projects to get this done. Judson Street, Park Street, Sullivan Drive, and Miner Street will be painted on the same day.

- ii. Carol suggested having Watertown Daily Times reporters notified to cover the new striping as well as the new signs on the Remington Trail.
- c. Miner Street
 - i. Carol and Marty will contact SLU to discuss new striping.
 - ii. On the town section, Toby reported that he had learned from Bob Washo that stakes have been put up for where utility poles will move to. The town has spoken with all the Miner Street Road residents and their concerns have been accommodated. There is a water line that serves some residents on the other side of the bridge. It is in the space where the utility poles will go. Marty is working on resolving these issues.
- d. Website Project – updates & additional information
 - i. The text on the web site needs to be updated, include a report of what has been accomplished. We need to consider adding bullet points for potential future projects.
- e. Village code revision project
 - i. Klaus will meet with Gerald Ducharme, the village attorney, before the next meeting regarding the status of the code. Jerry has been working with Monica Ryan, the consultant, to get the codes consistent. It is in the final draft stage. Complete Streets is on their radar.
- f. Recreation
 - i. The Remington Trail needs to be assigned to be the responsibility of some part of village government. Volunteers, particularly Dan Dominie, have done a tremendous amount of work on the Remington. Carol reported that recreation department is very much up in the air, even regarding whether there will be a recreation director. Phil expressed concern whether Recreation has the staff needed to maintain the trail. Carol noted that the village board needs to determine who is managing all the parks. The board is reimagining how the village's recreation program should be redesigned. It will be a project over the next year. We do have the added advantage of being in a college town, and with other resources, like cooperative extension. Marty noted that the recreation program must include older people, not just children.

C. New Business

- a. Some potential activities for 2021 season were identified:
 - i. Improving pedestrian access from foot bridge to village along Riverside Drive.
 - ii. The whole Route 11/Route 68/310 intersection and approach to the village needs improvement.
 - iii. We need a petition regarding the speed limit on Riverside Drive for the village to make a request to DOT. Klaus will talk to Dan Domine to determine the status of a petition.

D. Future Meeting Date

- a. Toby will call a zoom meeting.

E. Other Business

- a. Klaus reported that a new McDonalds has gone through the planning board. It would be located in the Price Chopper parking lot.

F. Adjourn

- a. The meeting adjourned at 2:10 pm.

Respectfully submitted: Brian Gardam

