

**TOWN OF CANTON REGULAR  
BOARD MEETING BY ZOOM**

**6:00 PM**

**September 10, 2020**

**Minutes**

**PUBLIC HEARING**

**Extending Moratorium on All Energy Storage System Development**

**5:45 PM**

Present: Supervisor Mary Ann Ashley, Deputy Supervisor Bob Washo,  
Council members James Smith and Tim Danehy

Also in Attendance: Town Clerk/Tax Collector and Zoom Moderator Lisa Hammond, Attorney Eric Gustafson, Economic Development Director Leigh Rodriguez, Assessor Cindy Brand, John Gray of Gray and Gray, Historian Linda Casserly, Adam Atkinson, Toby Irwen, Ellis Giacomelli and Jacob Jock

Absent: Council member Karin Blackburn, Highway Superintendent Terry Billings and Code Enforcement Officer Jeff Murray

5:47 pm Supervisor Mary Ann Ashley opened the Public Hearing on Extending Moratorium on All Energy Storage System Development

No members of the Public voiced any concerns or comments pertaining to the Extension

5:58 pm Supervisor Mary Ann Ashley closed the Public Hearing

Additions to the agenda under New Business #7: Consider passage of Extension of Moratorium on All Energy Storage System Development

A. Call Meeting to Order: Supervisor Mary Ann Ashley called the zoom meeting to order at 6:00 p.m.

B. Public Comment: none

C. County Legislature Representative(s) Updates: none

D. Approval of Minutes

Regular Meeting 8/13/2020

Motion to approve minutes made by Council member Bob Washo, seconded by Council member Jim Smith. All in favor. Motion carries.

E. Supervisor Report:

John Gray of Gray and Gray read over the monthly report of the Supervisor's Office, which was sent to the Town Council prior to the meeting. Questions and answers were received, and fund balances were discussed covering 8 months of the current year. A copy of this report is filed in the Town Clerk's Office. Justice fees are down to date due to the COVID19.

F. Correspondence:

Supervisor Mary Ann Ashley noted correspondences:

The Town received the Municipal Shelter Inspection Report completed on 8-5-2020, the services were rated Satisfactory from Ag and Markets

A letter was received from Bill Meyers stating his concerns about over the NYPA powerlines running through and the possible exposure of chemicals and herbicide used by NYPA to kill trees along the right of way. Discussion was held on the matter and it was decided that Council member Bob Washo will reach out to NYPA about Meyers concerns and request just stump straying instead of spraying the whole tree. Attorney Eric Gustafson assured the board that DEC is requiring NYPA to have the proper permit.

G. Audit Committee:

A: \$31,335.19  
B: \$17,433.09  
SL: \$577.59  
TA: \$15,751.15  
DA: \$8,292.56  
DB: \$32,125.48  
SF: \$1,561.82

Motion made by Council member Bob Washo to approve expenditures, seconded by Council member Jim Smith, all voted in favor. Motion carries.

H. Acceptance of Department Reports:

Clerk Lisa Hammond stated that Hunting Licenses are exploding in sales. Both Deputy Heidi Smith and Hammond are assisting residents with burning permits and fielding calls while Code Enforcement Officer Jeff Murray is out on vacation. Hammond noted that School Tax Collection is going smoothly and that she and Deputy Smith have collected \$625,000 to date. Council member James Smith asked Clerk Hammond about the different software being used this year to sell hunting licenses. Hammond noted it has changed but has proven to be user friendly.

Historian Linda Casserly stated that she met with the New County Historian Nancy LaFaver and things are going well in the Historians office. Casserly noted that a letter of intent has went in on the Pomeroy (a historic marker for the Town Hall) Casserly stated she had a wonderful interview with Jack Lawrence and found out a lot of interesting things.

Economic Developer Leigh Rodriguez stated that she had just attended Music on Main which will take place each Thursday the month of September from 5-6 pm. and staff are back in the office. Rodriguez went over items in her report. Dairy Queen is under new construction will be opening later in the month on the 18<sup>th</sup> of September 2020. Church and Community will hold a ribbon cutting in the afternoon of the 18 of September 2020. Supervisor Mary Ann Ashley added that the Consortium is meeting on October 7<sup>th</sup>, 2020 at 4 pm. Rodriguez will send BOA meeting information to both Town and Village Board members.

Assessor Cindy Brand stated that she has been noted that she has been busy in the office fielding phone calls and assisting residents with their STAR questions and problems. Brand noted that the State has made a lot of different changes this year to the STAR process. Data collection has slowed down at this time.

Supervisor Mary Ann Ashley noted that Jim Putnam has resigned as Recreation Director and expressed her appreciation for his service.

Motion made by Council member Bob Washo to accept department reports as presented, seconded by Council member Tim Danehy, all voted in favor. Motion carries.

#### I. Committee Reports:

Council member Bob Washo Lead Liaison for the Complete Street Task Force/ Highway stated that letters went out to residence along Miner Street Road with regards to National Grid moving poles. Stakes were placed and Dig Safe NY also came out and marked where the utilities were. More discussion was held after markers were placed. Village water lines were marked also. Washo stated the project is moving forward with calibration between all parties. Trees are also being addressed for the project. Highway Superintendent Terry Billings will get the board an estimate on tree removal.

Communication and Technology member Bob Wash stated that they have met and are trying to come up with live stream meetings and do it without spending a lot of money.

Council member Jim Smith stated that the Court Committee met with the Justices and Clerks to discuss Court day entrances for the Defendants. At this time about thirteen people would be able to be in the courtroom at a time due to social distancing. Court attendance is still down.

Council member Tim Danehy stated that the Recreation Committee met. Danehy noted that Taylor Park is closed. Discussion was held on the future of the Recreation Department. Ice is still in the wait and see mode. Suggestions will be forth coming to both the Town and Village Boards.

Supervisor Mary Ann Ashley stated that the Policy Committee has sent out a draft on a non-contract policy for review and future discussion.

Supervisor Mary Ann Ashley stated that the Health Insurance Committee met and still gathering data on costs and different plans.

#### J. Old Business: none

##### 1. Adjust August Abstract A:

Approval to remove \$1,099.00 payment to the Association of Town on the August 2020 Abstract A

Motion: Supervisor Mary Ann Ashley, seconded by Council member Tim Danehy. All voted in favor. Motion carries.

#### New Business:

##### 1. Discuss establishment of Standard Workday:

Supervisor Mary Ann Ashley noted that she sent information to the Board about discrepancies in reporting. Ashley to talk more with the Comptroller and the Retirement System and bring the information back to next meeting for possible passing of a resolution.

##### 2. Acceptance of additional \$1000 JCAP Funds for COVID

To accept and expend the funds the board needs to approve and accept the monies. These funds are above and beyond the original JCAP Grant.

Motion by Council member Bob Washo, seconded by Council member Jim Smith. All voted in favor. Motion carries

##### 3. Celebrate Constitution Week 9-17- through 9-23, 2020 Daughters of the American Revolution.

Supervisor Mary Ann Ashley read the Proclamation aloud. Ashley to sign Resolution and place the Town Seal to the document.

See attached Proclamation

4. Historic Marker Grant Pomeroy Foundation Submission

Paperwork is moving forward by Historian Linda Casserly with the support of the Town Board.

5. Retention and Disposition schedule for NY Local Government Records Resolution

Town Clerk Lisa noted that the retention schedule has not been updated since 2003 and a board resolution has to be passed to send to the State.

Motion by Council member Bob Washo, seconded by Council member Jim Smith. All voted in favor. Motion carries.

See attached resolution

6. Consider and discuss Town Credit Card and Credit Card Policy

Council member Tim Danehy and Council member Jim Smith met and discussed the benefits of having a Town credit card to use for purchases. Supervisor Mary Ann Ashley noted that in 2018 she suggested to the Board the need for a credit card but due to the State Audit that was going on at the time it was tabled. Discussion was held on inquiring on a credit card through Community Bank. Supervisor Mary Ann Ashley will contact the bank and move forward with the paperwork. Ashley and Council member Jim Smith will work on a policy for the card. It was decided that the Policy will be passed before the card can be used.

7. Consideration to pass Extension Moratorium on All Energy Storage System Development:

Motion to Extend Moratorium by Council member Jim Smith seconded by Council member Bob Washo. All voted in favor. Motion carries.

L. Public Comment: none

Executive Session: Upon a majority vote upon a motion that identifies the subject to be considered, the Council may conduct an executive session to discuss any of the issues identified as proper by Public Officers Law 105(1)

7:14 PM Council member Tim Danehy made a motion to go into Executive Session for the purpose of (D) & (F), seconded by Council member Bob Washo. All voted in favor. Motion carries.

8:23 PM Council member Jim Smith made a motion to come out of Executive Session, seconded by Council member Bob Washo. All in favor. Motion carries.

8:24 PM Council member Tim Danehy made a motion to adjourn the meeting, seconded by Council member Bob Washo. All in favor. Motion carries.

Respectfully Submitted,

Lisa A. Hammond - Town Clerk

# **TOWN OF CANTON**

## **SUPERVISOR PROCLAMATION**

**Whereas:** The Constitution of the United States of America, the guardian of our liberties, embodies the principles of limited government in a Republic dedicated to rule by law; and

**Whereas:** September 17, 2020, marks the two hundred thirty third anniversary of the framing of the Constitution of the United States of America by the Constitutional Conventions: and

**Whereas:** It is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary, and to the patriotic celebrations which will commemorate it; and

**Whereas:** Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week;

**Now, Therefore** I, Mary Ann Ashley, by virtue of the authority vested in me as Supervisor of the Town of Canton do hereby proclaim the week of September 17 through 23 as

### **Constitution Week**

And ask our citizens to reaffirm the ideals the Framers of the Constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties,

In Witness Whereof, I have hereunto set my hand and caused the Seal of the Town of Canton to be affixed this 10<sup>th</sup> day of September of the year two thousand twenty.

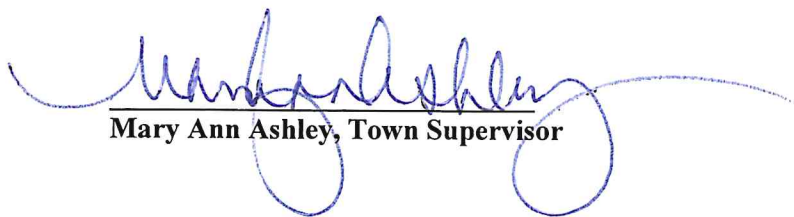
Signed Mary Ann Ashley Date 9/10/2020  
Town of Canton Supervisor

**RESOLUTION 16 2020**  
**LOCAL GOVERNMENT RECORDS (LGS-1)**  
**RETENTION AND DISPOSITION SCHEDULE ADOPTION**

**RESOLVED**, By the Town of Canton, that Retention and Disposition Schedule for the New York Local Government Records (LGS-1), issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

**FURTHER RESOLVED**, that in accordance with Article 57-A:

- (a) Only those records will be disposed of that are described in Retention and Disposition Schedule for New York Local Government Records (LGS-1), after they have met the minimum retention periods described therein;
- (b) Only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

  
Mary Ann Ashley, Town Supervisor

**Dated: September 10, 2020**