

Canton Complete Streets Task Force

January 13, 2020

Approved Minutes

Present

Complete Streets: Toby Irven, David Barnes, Dan Dominie, Brian Gardam (by phone)

Board Liaisons: Klaus Proem (Village), Bob Washo (Town)

Others: Kara McLuckie

Minutes of 12/11/19: All approved

Old business:

- Google Docs Folder: Ethan Townsend set up a Google Docs folder. It now contains several examples of complete streets codes, as well as other relevant documents.
- Miner Street Project: The State EDC Grant was approved for Miner Street Road project from the bridge to Taylor Park. Toby and Brian met with Mike Dalton, Mayor, and Mary Ann Ashley, Town Supervisor, about improving safety on Miner St. from Clark St. to the Bridge. Mike said he will arrange a meeting with Dan Seaman at St. Lawrence University. It is anticipated this will take place in late January. We have not heard about a date for the meeting yet. Toby will communicate with Mike and Mary Ann.

Bob reported that Brooks Washburn is just getting the last information he needs to finish the Miner Street survey. Once he puts it on a map, the current contract with him is done. Each board will then consider the projects. There will be two different projects; the EDC grant was for town portion, not the village portion. Senator Ritchie put in for a \$200,000 member item for Master Trail plan; she is waiting for the funds to be released from senate. When we do get Richie money it will be for a town project.

- Judson St.: Klaus will meet with the Mayor and Brien Hallahan to figure out the plan for Judson St. It will be part of budget planning process for March. He expects the county will participate in plans for wider lanes for buses in front of the DSS building. Further out on Judson St., the village is now responsible for anything from end of sidewalk out to Rt. 310. The CSTF had submitted to the Village Board a written list of responses to the Clarkson study materials.
- Codification: We will move forward by appointing a subcommittee. The codification group should aim to get proposals into village and town as part of their code review process this year.
- State Street project: Leigh Rodriguez had submitted a grant for state funds to develop off-road routes from the school to the ball fields and Remington Drive. This did not get funded. Klaus will ask country Health Department if they have access to funding to help pay for a crossing on 310 to county building.

New business:

- Task Force Organization: The appointed task force members are now: Dave Barnes, Dan Dominie, Brian Gardam, Toby Irvén, John Kennedy, and Ethan Townsend. Kara McLuckie has volunteered to join. Bob and Klaus will submit her nomination this month to the Town and Village Boards, respectively. Phil LaMarche is a potential future appointee.

Our Task Force is a standing committee, and members are permanently appointed. Meetings must follow requirements for a standing committee: They need a quorum to transact business, need to be announced on web site, an agenda not required but appreciated. When we forward resolutions to board, it goes to all board members. Bob volunteered to enhance the web site for Complete Streets. Brian will send approved minutes to Bob for posting on the web site.

Officers: Dave nominated Toby to be the Chair, Dan seconded, all approved. Brian agreed to continue to serve as Secretary

Future meetings: Will be held 1st Mondays at 5:00 pm.

- Remington Trail: The signage project subcommittee – Toby, John, Dan, and Ethan – are moving towards developing a proposal for better signage. Toby distributed sample budget. First step is to spend \$1500 for a logo design. There will be three major signs with additional wayfinding signs (indicating, for example, directions to the Park of the Imagine Nation). Toby has been talking with Adam Ahlquist about a graphic and expects to receive proposed designs by end of February.

Klaus suggested that we should have a formal request for February village board meeting. Bob noted that we should be sure we are acting in accord with village procurement policy. Toby will check with Brien Hallahan about it.

A community group formed Friends of Canton Trail a few years ago. That group is now officially disbanded. Some of those members are now affiliated with CSTF. Responsibilities for maintaining the Park of the Imagine Nation should be delegated to a working sub-committee of the CSTF.

- New McDonald's Building: We should make a special request to the Planning Board that a pedestrian/bicycle pathway is included in plans for the new McDonalds. Plans should address pathways connecting to Price Chopper and Mountain Mart. Toby and Klaus will go to the Planning Board meeting on January 14. Toby will request to get on the agenda.

Next meeting: Monday, February 3, 2020, at 5:00 pm.

Respectfully submitted: Brian Gardam