

# Village of Canton, New York

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## VILLAGE BOARD MEETING

Meeting Minutes: May 20, 2019

### **Board Present:**

Michael Dalton, Mayor  
Beth Larrabee, Trustee

Sean O'Brien, Trustee

### **Others Present:**

Gerald Ducharme, Village Attorney  
Brien Hallahan, Superintendent  
Jim Santimaw, Police Chief  
Cara Adams, Deputy Clerk

Sally Noble, Clerk/Treasurer  
Jim Putman, Recreation Director  
Jeff Murray, Code Officer

### **ORDER OF BUSINESS: The Mayor opened the regular meeting at 6:30pm.**

- a. **Approve minutes of April 15<sup>th</sup> & April 29<sup>th</sup>** – Trustee O'Brien made a motion to approve the minutes of April 15<sup>th</sup> & April 29<sup>th</sup> seconded by Trustee Larrabee. All voted in favor. Motion carries.

### **ACCEPTANCE OF DEPARTMENT HEAD REPORTS:**

Trustee Larrabee made a motion to accept the Department Head Reports; seconded by Trustee O'Brien. All voted in favor. Motion carries.

Superintendent Hallahan did not have anything to add to his report.

Mayor Dalton asked when the leaf pickup is? Superintendent Hallahan stated that the Summer pickup will be the last Thursday of the month. The awning at the Golf Course was installed on Friday.

Recreation Director Putman informed the Board that Taylor Park will not be open for Memorial Day. The water is high and moving fast. The docks cannot be put in the water yet. Also, waiting on the Department of Health which he should hear back from any day. Hope to open up on May 31<sup>st</sup>, 2019.

Chief Santimaw thanked the Board for the new female locker-room. The two Cadets will be graduating from the academy on Thursday, May 23<sup>rd</sup>. They will be on the road with an officer on Saturday.

Code Officer Murray did not have anything to add to his report.

Mayor Dalton asked him about the worker comp issue. Code Officer Murray stated that he is working within the guidelines that he received from the attorneys.

Treasurer Noble did not have anything to add to her report.

### **COMMITTEE REPORTS:**

Fire Committee- Trustee O'Brien will report at the next meeting. The meeting is in a few weeks.

Recreation Committee- Trustee Larrabee informed the Board that they held a stakeholders meeting and it went well. She was unable to attend since she was out of town.

Joint Trail Meeting and Complete Streets Committee- Trustee Larrabee stated that they held a joint meeting. They came up with a timeline with the goals that they would like to accomplish. They are looking for funding for a trail by the school to make things safer. Toby Irving added that they are waiting to hear from Eric Backus to start the Judson Street study.

**COMMUNICATIONS AND INFORMATION:**

St. Lawrence Conference of Mayors meeting will be held on June 6, 2019 in Gouverneur. Let the Mayor know if you would like to attend with him.

Mayor Dalton informed the Board that he received notification from Don Chambers the Superintendent for St. Lawrence County that there will be three satellite facilities throughout St. Lawrence County.

**PUBLIC COMMENT:**

NONE

**OLD BUSINESS:**

- a. **Remington Trail Request-** After Board discussion they approved an extra porta john on the Remington Trail in the parking lot off Riverside Drive. The expense will be \$100.00 a month for five months. Superintendent Hallahan will take care of getting the extra porta john.
- b. **Resolution Authorizing CBDG Grant Application-** Trustee O'Brien made a motion Authorizing Application to Community Development Block Grant Economic Development Program for Dairy Queen. Trustee Larrabee seconded the motion. All voted in favor. Motion carries.



**NEW BUSINESS:**

- a. **Authorize payment of vouchers & transfer of funds-** Trustee O’Brien made a motion to authorize payment of vouchers & transfer of funds # **12 of 2018-2019**. Trustee Larrabee seconded the motion. All voted in favor. Motion carries.

General Fund	\$97,977.89	Golf Course	\$20,254.87
Water Fund	\$16,863.37	Joint Activity	\$7,642.10
Sewer Fund	\$119,318.06		

- b. **Grasse River Heritage/Willow Island Project-** Varrick Chittenden updated the Board on the Grasse River Heritage/Willow Island Project. Mr. Chittenden showed plans that architect Rebecca Weld put together based on the stakeholder meeting that was held. The vision is to have a seasonal performing arts venue, play space, picnic areas and a place for people to enjoy the green space and water. On the plans it showed the flood plan, public restrooms, redesign of the parking lot, walkway, natural playground, amphitheater. The budget estimate worksheet that was given to the Board for the whole project would cost \$1,000,000. The performing arts venue is the largest cost.

Mayor Dalton agreed that the space needs to be utilized better and there is a need.

Trustee O’Brien stated that they are great ideas. He is putting an arts festival together to try out the space in a small scale. They are doing an event on July 17-21, 2019.

Mr. Chittenden informed the Board that the Canton School Music will do a version of their Spring Concert on June 4th and plan to have a few musical groups and fundraisers for Grasse River.

This will be a test for traffic noise, walking, parking and people bringing lawn chairs/blankets. They will ask for public comment.

Mr. Chittenden stated that Economic Developer Rodriguez and Trustee Pynchon are part of the Committee. He spoke with Economic Developer Rodriguez regarding the DRI Application and CFA Grant.

Mr. Chittenden stated that there will be questions that will have to be answered regarding it being owned by private/public land? Who will be responsible for what is in the future? Legal and liability issues?

Mayor Dalton stated that there is a great relationship and hopefully it will continue.

Trustee O’Brien stated that the Village will always call it Canton Island Park.

Mayor Dalton will inform the other Board members.

- c. **Head Start Lease-** Attorney Ducharme informed the Board that the lease expired in October 2018. The next lease will start June 1<sup>st</sup>-May 31<sup>st</sup> for three years. Attorney Ducharme informed the Board that if the Assessor assesses taxes on the property Head Start will be responsible for the taxes. Attorney Ducharme asked if the playground had changed? Superintendent Hallahan will take a look.

Trustee Larrabee made a motion to approve the Head Start Lease. Trustee O'Brien seconded the motion. All voted in favor. Motion carries.

- d. Establish Building Committee-** Mayor Dalton let the Board know that the Building Committee is the Mayor Dalton, Deputy Mayor Pynchon, Town Supervisor Ashley and Deputy Supervisor Washo. If any changes to the building he will let the know.
- e. Appoint Fire Department Members: Zachary Frank & Karina Bellavia-** Trustee Larrabee made a motion to appoint Fire Department Members Zachary Frank and Karina Bellavia. Trustee O'Brien seconded the motion. All voted in favor. Motion carries.
- f. Appoint Jessica Sierk to Planning Board to Replace Jessica Prody-** Trustee O'Brien made a motion to appoint Jessica Sierk to the Planning Board to replace Jessica Prody. Trustee Larrabee seconded the motion. All voted in favor. Motion carries.
- g. Appoint Registrar-** Trustee Larrabee made a motion appoint Registrar Sally Noble and Deputy Registrar Cara Adams for a two year term. Trustee O'Brien seconded the motion. All voted in favor. Motion carries.
- h. Accept Larry Olmstead Retirement-** Trustee Larrabee made a motion to accept Larry Olmstead's retirement with a last day of June 28, 2019. Trustee O'Brien seconded the motion. All voted in favor. Motion carries.
- i. Approve Hiring of 10 Lifeguards-** Trustee O'Brien made a motion to approve hiring of 10 Lifeguards at a rate of \$11.10 per hour. Trustee Larrabee seconded the motion. All voted in favor. Motion carries.
- j. Appoint Golf Course Employees: Nate Aldous, Mark Bicklehaupt, Max Monroe, Emily Rexford-** Trustee O'Brien made a motion to hire Nate Aldous, Mark Bicklehaupt, Max Monroe and Emily Rexford to the Golf Course. Trustee Larrabee seconded the motion. All voted in favor. Motion carries.
- k. Approve PBA Contract Amendment to add 207-c Language-** Trustee O'Brien made a motion to authorize Mayor Dalton to sign the PBA Contract Amendment to add 207-c Language. Trustee Larrabee seconded the motion. All voted in favor. Motion carries.
- l. Approve of Bassett & Keller for Tree Harvesting Services-** Bassett & Keller has been used for forty years for Harvesting Services. Superintendent Hallahan stated that it is a fifteen-year rotation. The harvesting will generate \$100,000 for the Village.

Trustee O'Brien made a motion to approve Bassett & Keller for Tree Harvesting Services. Trustee Larrabee seconded the motion. All voted in favor. Motion carries.

Trustee O'Brien suggested that if there are maple trees to see if they can be tapped for sap as part of a school program. Superintendent Hallahan will look into it.

- m. Set Joint Village/Town Meeting for June 10 at 6:30pm-** The Board set the Joint Village/Town meeting for June 10 at 6:30pm.

- n. Set End of Fiscal Year Meeting-** The Board set the End of Fiscal Year Meeting for May 30, 2019 at 8:00am.

**PUBLIC COMMENT:**

Toby Irving asked the Board who would like to represent the Village for the school trail to connect the upper campus to the lower campus and Sullivan Drive. Mr. Irving plans to have a meeting with stakeholders, Town rep, Village rep, Argents Development, Canton Central School and Maplewood within the next to weeks to discuss a potential funding source. The Board will discuss and let Mr. Irving know. Trustee Larrabee said she would be interested in being on the committee.

Mr. Irving clarified that there is no s on the Canton Trail Committee. He informed the Board that the Park of the Imagination is open and the kids are playing.

Mr. Irving asked Superintendent Hallahan about the abatement of the wild parsnip. Superintendent Hallahan stated that they sprayed and cut the wild parsnip back in the fall and will be trimming soon. They will be keeping an eye on the wild parsnip. Superintendent Hallahan stated he received an e-mail from St. Lawrence County Superintendent about how to handle the wild parsnip and will forward the e-mail to Mr. Irving.

Trustee Larrabee made a motion to adjourn the meeting at 7:27PM. Trustee O'Brien seconded the motion All voted in favor. The motion carries.

Respectfully submitted,

Cara Adams  
Deputy Clerk