

# Village of Canton, New York

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## VILLAGE BOARD MEETING

Meeting Minutes: April 15, 2019

### ***Board Present:***

Michael Dalton, Mayor  
Klaus Proemm, Trustee

Sean O'Brien, Trustee  
Carol Pynchon, Trustee

### ***Others Present:***

Gerald Ducharme, Village Attorney  
Brien Hallahan, Superintendent  
Jim Putman, Recreation Director  
Jeff Murray, Code Officer  
Cara Adams, Deputy Clerk

Sally Noble, Clerk/Treasurer  
Leigh Rodriguez, Economic Developer  
Jim Santimaw, Police Chief  
Linda Casserly, Historian

### **ORDER OF BUSINESS: The Mayor opened the regular meeting at 6:30pm.**

- a. **Approve minutes of March 18, 2019** – Trustee Proemm made a motion to approve the minutes of March 18, 2019 seconded by Trustee O'Brien. Trustee Pynchon abstained since she was not in attendance at the meeting. All voted in favor. Motion carries.

### **ACCEPTANCE OF DEPARTMENT HEAD REPORTS:**

Trustee O'Brien made a motion to accept the Department Head Reports; seconded by Trustee Proemm. All voted in favor. Motion carries.

Clerk Noble did not have anything to add to her report.

Mayor Dalton stated that Clerk Noble has been working on the budget.

Historian Casserly asked the Board for their input on picking out what should have been placed on the quilt square for TAUNY. She stated that it was between the old Town Hall and the Court steps. The Board stated that they trusted her decision.

Code Officer Murray did not have anything to add to his report.

Mayor Dalton stated that Mr. Hoffman has had good things to say about him.

Recreation Director Putman stated that everything is progressing and he did not have anything to add to his report.

Trustee Pynchon stated that the Recreation Budget is squeezed tight and there are capital needs. She appreciates the list that Recreation Director Putnum sent them. The Recreation Committee will discuss the list and make the priorities.

Mayor Dalton asked Recreation Director Putnum about the Zamboni batteries that were on the list since they were replaced last year. Recreation Director Putnum stated that they were replaced last year but the Zamboni is 20 years old so they go through batteries faster. His end goal is to have things on hand if they break.

Superintendent Hallahan did not have anything to add to his report.

Mayor Dalton asked him how the plastic ban was going. Superintendent Hallahan stated that there is one residence that has plastic bags out but the guys are not picking them up. He stated that DPW discussed putting a door tag on the door letting them know that the plastic bags will not be picked up.

Mayor Dalton added that they are starting contract negotiations for DPW and PD. He asked the Board to send him an e-mail with suggestions regarding the negotiations.

Chief Santimaw updated the Board to let them know that Phase 1 in the Police Academy is winding down and Phase 2 will be starting next week for a month. Graduation will be held on May 23<sup>rd</sup>. The two new Police Officers will be riding around with an officer for field training for about 2-3 months.

Assessors Report- Mayor Dalton stated that the new assessor is up and running.

Animal Control Report- Mayor Dalton highlighted that no dogs were seized.

The Board discussed the Village Code concern that Chief Santimaw brought to their attention. Further discussion will take place at a later time.

#### **COMMITTEE REPORTS:**

Sustainability Committee- Trustee Pynchon reminded the Board that the Green Living Fair is going to be held on April 20, 2019 from 10am-4pm at SUNY Canton's Roo House. They are going to launch the pilot for the Food Scrap Recovery Project.

Complete Streets- Trustee Proemm stated that the traffic study on Judson Street will start in late May and finish in July. The money from the Health Initiative will be paid directly to Clarkson University.

Golf Committee- Trustee Pynchon stated that hopefully the weather will be changing and the golf course can open. New restaurant contractors Bacon Brothers had a soft opening. She encourages everyone to go over to eat.

#### **COMMUNICATIONS AND INFORMATION:**

NONE

#### **PUBLIC COMMENT:**

NONE

#### **OLD BUSINESS:**

- a. **EV Charging Stations-** Trustee Proemm stated it is ongoing. They are working with National Grid. DEC might have a rebate but they are waiting for information on it.
- b. **Discuss Pleasant Street Concerns-** Superintendent Hallahan informed the Board that they are going to improve the drainage on the street. They are looking to add it to the list to be reconstructed for 2021.

- c. **Argent Development Request for Annexation of Sullivan Drive Parcel-** Attorney Ducharme stated that he has not received the petition. He was going to follow up with Attorney John Collins.

**NEW BUSINESS:**

- a. **Authorize payment of vouchers & transfer of funds-** Trustee Pynchon made a motion to authorize payment of vouchers & transfer of funds # **11 of 2018-2019**. Trustee Proemm seconded the motion. All voted in favor. Motion carries.

General Fund	\$219,979.15	Golf Course	\$18,273.24
Water Fund	\$24,124.91	Joint Activity	\$9,728.05
Sewer Fund	\$18,058.26		

- b. **Safest Cities Ranking-** Mayor Dalton thanked the Police Department and the Community. Canton is listed the 17<sup>th</sup> safest in the state.
- c. **CFA Process-** Trustee Pynchon reminded the staff and committees that if there are any grants, they are interested in applying for to please let Leigh know. They will be prioritizing them and to see if there are interests. Grant applications will be due in July and grants will be awarded in December.
- d. **Accept Retirement of Officer Chris Flint-** Trustee Pynchon made a motion to accept the retirement of Officer Chris Flint effective April 30, 2019. Trustee O'Brien seconded the motion. All voted in favor. Motion Carries.
- e. **Approve Offices of the Canton Fire Department-** Trustee Pynchon made a motion to approve the following Offices of the Canton Fire Department.

Chief of Department- Robert Crowe  
 1<sup>st</sup> Assistant Chief- Shawn McGregor  
 2<sup>nd</sup> Assistant Chief- Matthew Kroeger  
 3<sup>rd</sup> Assistant Chief- Steven Cary

Trustee O'Brien seconded the motion. All voted in favor. Motion carries.

- f. **Set Public Hearing for Budget-** After Board discussion the Public Hearing for the Budget is set for April 29<sup>th</sup>, 2019 at 6:15pm. with a Special Meeting to immediately follow the Public Hearing.
- g. **Set Public Hearing for CBDG-** After Board discussion the Public Hearing for the CBDG to discuss Dairy Queen is set for April 29, 2019 at 6:00pm.
- h. **Discuss DANC GIS Hosting Contrast-** After Board discussion, the Board decided to wait to approve the DANC GIS Hosting Contract. The Board had questions regarding the large increase in cost. The item will be added to the Special Meeting on April 29,2019.
- i. **Grant Permission of Leigh Rodriguez to Attend a Redevelopment Summit in Albany, NY-** Economic Developer Leigh Rodriguez submitted a request and budget to the Board to attend the Brownfield Redevelopment Conference. Trustee Pynchon made

a motion to grant permission for Leigh Rodriguez to attend a Redevelopment Summit in Albany. Trustee Proemm seconded the motion. All voted in favor. Motion carries.

- j. Authorize the Clerk/Treasurer to add Unpaid Water/Sewer Bills to 2019-2020 Village Taxes-** Mayor Dalton informed the Board that the total relevy for unpaid water/sewer is \$92,007.57.

Trustee Pynchon asked if the list was every published and if the Village receives the money. Attorney Ducharme explained that if the Village taxes are not paid then the taxes/levy are put on the Town/County Taxes. The County sends a check for the unpaid Village taxes/levy in March the next year.

Trustee Pynchon made a motion to authorize the Clerk/Treasurer to add relevy Water/Sewer bills to the 2019-2020 Village Taxes in the amount of:

Sewer-	\$46,629.62
Water-	\$45,347.95
Service Fee-	\$30.00
Total Relevy-	\$92,007.57

Trustee Proemm seconded the motion. All voted in favor. Motion carries.

- k. Approve Hiring Employees for Golf Course-** Trustee Pynchon made a motion to hire Gil Bishop, Kelly Couglar, Joe Furnia, Bill Hayes, Mike Lapoint, Walt Rexford, and Franklyn Viafara for the Golf Course. Trustee Proemm seconded the motion. All voted in favor. Motion carries.

**PUBLIC COMMENT:**

NONE

**Executive Session-** Trustee Pynchon made a motion to enter into executive session at 7:08PM for a purpose as identified in Public Officers Law §105(1) (d.). Trustee Proemm seconded the motion. All in favor. The motion carries.

Trustee Proemm made a motion to come out of executive session at 8:35PM. The motion was seconded by Trustee Pynchon. All voted in favor. The motion carries.

Trustee Proemm made a motion to adjourn the meeting at 8:35PM. Trustee Pynchon seconded the motion All voted in favor. The motion carries.

Respectfully submitted,

Cara Adams  
Deputy Clerk

