

## Chapter 13

### RECREATION DEPARTMENT

**§ 13-1. Joint Recreation Committee established; vacancies.**

**§ 13-2. Budget request.**

**§ 13-3. Contribution to budget.**

**§ 13-4. Custodian of funds; powers and duties.**

**§ 13-5. Powers and duties.**

**§ 13-1. Joint Recreation Committee established; vacancies.**

- A. There is hereby established a Joint Recreation Committee consisting of two (2) members of the Village of Canton Board of Trustees and two (2) members of the Canton Town Board. Vacancies in the Recreation committee shall be filled in the same manner as the original appointments. The Town appointments shall be made by the Town Supervisor annually. This is in accordance with §244 of the General Municipal Law.

**§ 13-2. Budget request.**

- A. The Director of the Recreation Department and the Joint Recreation Committee shall annually determine its total budget request for the next ensuing fiscal year. It shall, prior to October 1 in each year, present such request to the Town Board and to the Village Board of Trustees. Such request shall contain a detailed statement of anticipated unexpended balances, anticipated revenues, estimated expenditures for capital projects and annual maintenance, proposed salaries of all employees and any other pertinent information that might be required by the Town Board or the Village Board of Trustees to assist them in acting upon such request.
- B. Prior to the time for the required public hearing upon the adoption of the general town budget, the Town Board and the Village Board of Trustees shall meet to consider and act upon such request. If the budget is agreed

upon by both municipalities, each shall appropriate in its annual budget a sum sufficient to defray the cost of its respective portion of the agreed upon budget.

- C. The Town and the Village shall deposit agreed upon amounts in the Recreation Department Account as they are needed. No subsequent deposits by either municipality shall be made unless agreed upon by each municipality. The fiscal year of said Department shall be from January 1 to December 31.

### **§ 13-3. Contribution to budget.**

- A. Unless notified as provided for herein, the village and town shall contribute equal amounts to the total agreed upon budget request of the Joint Recreation Department.

### **§ 13-4. Custodian of funds; powers and duties.**

The Village Clerk of the Village of Canton shall be the custodian of the funds appropriated and belonging to the Joint Recreation Department, and he/she shall have the power and duty to maintain a separate bank account in the village depository for Joint Recreation Department purposes, and to make deposits and withdrawals there from upon vouchers audited by the Joint Recreation Committee or a subcommittee thereof. It shall be the duty of said custodian to make an accounting, at the end of each year, of the funds of the Joint Recreation Department and to forward one (1) copy thereof to the Board of Trustees of the Village and one (1) copy thereof to the Town Board.

### **§ 13-5. Powers and duties.**

The Joint Recreation Department shall possess all the powers and be subject to all responsibilities of local authorities under Article 13 of the General Municipal Law, and shall particularly have the power to equip, operate and maintain playgrounds, parks and recreation centers, and may construct, maintain and operate, in connection therewith, such facilities as to it may seem proper in the public interest and, for the purposes of carrying out the objects hereof, may employ the necessary personnel, equipment and supplies.