

Village of Canton, New York

VILLAGE BOARD MEETING

Meeting Minutes: February 19, 2019

Board Present:

Michael Dalton, Mayor
Beth Larrabee, Trustee
Klaus Proemm, Trustee

Carol Pynchon, Trustee
Sean O'Brien, Trustee

Others Present:

Gerald Ducharme, Village Attorney
Brien Hallahan, Superintendent
Cara Adams, Deputy Clerk
Linda Casserly, Historian

Sally Noble, Clerk/Treasurer
Leigh Rodriguez, Economic Developer
Jeff Murray, Code Officer

ORDER OF BUSINESS: The Mayor opened the regular meeting at 6:30pm.

- a. **Approve minutes of January 22, 2019** - Trustee O'Brien made a motion to approve the minutes of January 22, 2019 seconded by Trustee Proemm. All voted in favor. Motion carries.

ACCEPTANCE OF DEPARTMENT HEAD REPORTS:

Trustee Pynchon made a motion to accept the Department Head Reports; seconded by Trustee O'Brien. All voted in favor. Motion carries.

Historian Casserly showed the Board a poster of Otis VanHorn's post cards. The poster is one of three that Dennis Barr put together. Historian Casserly shared that Martha Ellen brought her twenty-five boxes of negatives from the Plaindealer. Mr. Barr will start to scan the negatives in.

Clerk Noble did not have anything to add.

Economic Developer Rodriguez added that grant money is starting to come in.

Trustee Pynchon stated that the CFA process will be on the agenda for the Joint Town/Village Meeting to clear up the process. She suggested that Economic Developer Rodríguez attend the meeting.

Economic Developer Rodríguez stated that she would like to gather thoughts from all of the areas and prioritize everything.

Police Report- Mayor Dalton added that one of the Police cars engine blew and this vehicle will need to be replaced in the next budget years.

Code Officer Murray did not have anything to add. The topic of Commercial Roofing fees will be discussed at the Joint Town/Village Meeting.

COMMITTEE REPORTS:

Fire Summit- Trustee O'Brien stated that the Fire Summit is working on protecting the members better and being more efficient.

Recreation Committee- Trustee Pynchon informed the Board that Matt Gollinger got a job at SUNY Canton and has given his two-week notice.

Communication and Technology- Trustee Pynchon stated that folders in Google drive are set up. The drive will be used to share items between the Village and Town. Trustee Pynchon will come into the Clerk's Office to show them the drive.

Trail Committee- Letter has been sent out to National Grid regarding the old substation past the school.

COMMUNICATIONS AND INFORMATION:

AIM Elimination Proposal- Mayor Dalton shared that the Governor funding has been restored and money is going to be shuffled through the County. If the Aim funding is cut it would be a 8.4 % hit on the budget.

NYCOM Dinner- Mayor Dalton stated that the NYCOM dinner will be March 7th at the Grandview in Ogdensburg. If anyone would like to attend please let the Mayor know.

PUBLIC COMMENT:

Trustee O'Brien shared that the third week in July, they are putting on a Summer Arts Festival to connect interest to local businesses with live art/film/music/great food.

Christopher Angus read a letter asking for a waiver on his water/sewer penalty for late payment.

Trustee Pynchon stated that the Mayor will discuss with the Clerk's office and he will get back to him by the end of the week.

OLD BUSINESS:

- a. **EV Charging Stations-** Trustee Proemm stated that National Grid is planning on placing a charging station between Plattsburg and Watertown. The fast charger would cost between \$14,000-\$15,000. Trustee Proemm suggested budgeting for the \$15,000. There is a DEC rebate for about \$10,000-\$12,000. We should budget for the balance.
- b. **Judson Street Requests-** Trustee Proemm stated Eric Backus, who is a Professor at Clarkson University offered his class to do an Engineering Report on Judson Street to slow things down. Mayor Dalton stated that they will wait to receive their recommendations.

Trustee Proemm stated that a St. Lawrence Heath Initiative Grant of \$10,000 will pay for their work.

- c. **Ethics Update-** Trustee Pynchon stated that the updated draft will be sent to both the Town and Village Boards to discuss at the Joint Meeting.
- d. **Miner Street Subdivision Request by Linda Fay-** Dan Fay was in attendance for his wife Linda Fay. Charlie Carvel showed a map of the property located on Miner Street. Phase 1 will carve out two new lots on the 3.5 acres. One structure would be built on the property in Phase 1.

Phase 2 would consist of six new lots with a cul-de-sac. Zoning requirements would be met in the front and back of the lots. They would have to do the engineering on the water and sewer.

The Public Hearing is only to discuss Phase 1.

Mr. Carvel stated that they plan to start the building lot when the weather breaks.

Attorney Ducharme clarified that the Phase 1 subdivision would carve out two lots, a building lot and an empty lot. The map showed the drainage and the utilities.

The Board set the Public Hearing for March 18, 2019 at 6:15pm.

e. Approve Fire Contract- Mayor Dalton stated that the Town of Canton approved the Fire Contract with the changes. Trustee Proemm made a motion to approve the Fire Contract with the changes. Trustee O'Brien seconded the motion. All voted in favor. Motion carries.

f. Comprehensive Plan – Zoning- Trustee Pynchon stated the they will receive feedback from the Committee.

g. Bend in the Rive Park Funding Award- Mayor Dalton stated that the money is starting to come in for the work completed at the Bend in the River Park.

Trustee Pynchon suggested a ribbon cutting in the Spring.

Mayor Dalton stated that this was a Grant provided by Senator Patty Ritchie.

NEW BUSINESS:

a. Authorize payment of vouchers & transfer of funds – Trustee Larrabee made a motion to authorize payment of vouchers & transfer of funds for abstract # **09 of 2018-2019**. Trustee Proemm seconded the motion. All voted in favor. Motion carries.

General Fund	\$168,563.08	Golf Course	\$6,900.90
Water Fund	\$34,339.90	Joint Activity	\$14,431.87
Sewer Fund	\$33,323.68		

Mayor Dalton moved the following items forward on the agenda:

g. Travel to Main Street America Conference by Leigh Rodriguez- Trustee Pynchon made a motion for Economic Developer Rodriguez to travel to the Main Street America Conference in Settle, WA. Trustee Larrabee seconded the motion. All voted in favor. Motion carries.

f. Award Golf Concession Contract- Trustee Pynchon made a motion to award the Golf Concession Contract to Bacon Brother's BBQ pending review of the contract by Attorney Ducharme. Trustee Larrabee seconded the motion. All voted in favor. Motion carries.

- b. Approve Fire Department Member: Allison Bauer-** Trustee Larrabee made a motion to approve Fire Department Member: Allison Bauer. Trustee Proemm seconded the motion. All voted in favor. Motion carries.
- c. Set Budget Schedule-** Mayor Dalton shared the Budget Schedule with the Board.
- d. Club House Upgrades-** Mayor Dalton stated the Club House upgrades are the following, new roof, boiler and make-up air in the kitchen. Superintendent Hallahan stated that he will be getting a revised quote on the roof. The numbers are still within the \$50,000.

The awning was damaged in the wind storm. The awning will be replaced. Superintendent Hallahan will send to our insurance carrier.

- e. Appoint Recreation Director-** Trustee Pynchon made a motion to hire Jimmi Putman as the fulltime Recreation Director at an annual salary of \$42,000 provisionally starting Thursday, February 21, 2019. Trustee Larrabee seconded the motion. All voted in favor. Motion carries.

Trustee Pynchon made a motion to promote Sam Haenel to Assistant Recreation Director at \$15.00 an hour effective Thursday, February 21, 2019. Trustee Larrabee seconded the motion. All voted in favor. Motion carries.

- h. Joint Village-Town Meeting March 11 at 7:00pm-** A Joint Village Town Meeting is scheduled for March 11, 2019 at 7:00pm.
- i. Municipal Building RFP-** Mayor Dalton stated that a needs assessment of the building needs to be done. The cost would be shared with the Town. The topic of the Municipal Building RFP will be discussed at the Joint Meeting. The Town will be doing the RFP.

Mayor Dalton added the following item:

- j. Tax Cap-** The Board scheduled a Public Hearing for March 18th at 6:10pm to discuss the possibility of overriding the Tax Cap.

PUBLIC COMMENT:

None

Executive Session -Trustee O'Brien made a motion to enter into executive session at 7:33 PM for a purpose as identified in Public Officers Law §105(1) (d.). Trustee Proemm seconded the motion. All in favor. The motion carries.

Trustee O'Brien made a motion to come out of executive session at 10:25 PM. The motion was seconded by Trustee Proemm. All voted in favor. The motion carries.

Trustee Proemm made a motion to adjourn the meeting at 10:35PM. Trustee Larrabee seconded the motion. All voted in favor. The motion carries.

Respectfully submitted,

Cara Adams
Deputy Clerk