

Village of Canton, New York

VILLAGE BOARD MEETING

Meeting Minutes: January 22, 2019

Board Present:

Michael Dalton, Mayor
Beth Larrabee, Trustee
Klaus Proemm, Trustee

Carol Pynchon, Trustee
Sean O'Brien, Trustee

Others Present:

Gerald Ducharme, Village Attorney
Brien Hallahan, Superintendent
Cara Adams, Deputy Clerk
James Santimaw, Police Chief

Sally Noble, Clerk/Treasurer
Leigh Rodriguez, Economic Developer
Jeff Murray, Code Officer

ORDER OF BUSINESS: The Mayor opened the regular meeting at 6:30pm. The Public Hearing scheduled was cancelled.

- a. **Approve minutes of December 3rd and December 10th** - Trustee Proemm made a motion to approve the minutes of December 3rd and December 10th; seconded by Trustee O'Brien. All voted in favor. Motion carries.

ACCEPTANCE OF DEPARTMENT HEAD REPORTS:

Trustee Pynchon made a motion to accept the Department Head Reports; seconded by Trustee Larrabee. All voted in favor. Motion carries.

Superintendent Hallahan did not have anything to add to his report.

Code Officer Murray brought up to the Board the Building Permit Fee Schedule. He stated that the Residential/Commercial Roofing Permits are the same price of \$30.00. He suggested moving the commercial roofing under the Construction category. He stated that the fee does not cover the cost of the inspection. After Board discussion, Code Officer Murray will send an e-mail to the Village and Town Board with his recommendation.

Chief Santimaw informed the Board that Officer Clark is off field training. He has received good reports on the new cadets in the Academy.

Treasurer/Clerk Noble stated that the AIM payments are in the news and that there will be a meeting next week in Gouverneur.

Economic Developer Rodriguez did not have anything to add to her report. Trustee Pynchon reminded the Board that Economic Rodriguez needs input on the CFA.

COMMITTEE REPORTS:

Recreation Committee- Trustee Pynchon stated that the Committee held the second stakeholder meeting. Things are going well but they received feedback on the cleanliness of the Pavilion. They discussed thinking about a facility plan by doing an evaluation and

assessment to come up with what needs to be done and when it needs to be completed. They discussed ways of raising money and partnering with the school.

Economic Developer Rodriguez stated that it was interesting that Town Councilperson Phil LaMarche was quoted in the paper saying that the it's a recommendation from the Comptroller that tax payer's money should not be spent on recreation.

Trustee Larrabee stated that there needs to be a needs assessment, strategic plan and short term/five-year goals. She informed the Board that people are invested.

Trustee Pynchon shared that the Director search has begun and the end date to receive applications is January 31st. Interviews will begin in February.

Golf Committee- Trustee Pynchon stated that they have posted the RFP for a new food service vendor at the Golf Course. The deadline is February 1st.

Communication and Technology Committee- Trustee Pynchon updated the Board that the committee has discussed file storage and making it consistent for the Village and Town. They discussed using Google Drive.

Trustee Pynchon informed the Board there was an issue with the website that NorthShore helped with. She stated that we could be on a maintenance agreement with NorthShore for \$125.00 a month that would be split with the Town. The work NorthShore completed on the website cost \$300.00 for the fix. The Board is going to think and talk about the monthly maintenance agreement.

Shared Service Committee- The agreements have been signed by both the Village and the Town. The Committee is still working on the Communication and Technology Agreement and Recreation Agreement.

Comp Plan- Trustee Pynchon stated that the draft plan has been distributed. They held a meeting last week and will hold two meetings next week, Monday, January 28th at 6:30pm and Wednesday, January 30th at 7:00pm.

COMMUNICATIONS AND INFORMATION:

Mayor Dalton informed the Board that Jessica Prody will be resigning from the Planning Board by May. Mayor Dalton has a few names and will make a recommendation at a later date.

Mayor Dalton received a letter from Labor Attorney Roemer regarding the upcoming training for Sexual Harassment that has to be completed by November and Work Place Violence. It will be one day of training for all employees. Mayor Dalton is waiting to see if NYMIR releases anything and the Labor Attorney.

NYCOM Training Session will be held on January 31st from 1:00-4:00pm in Gouverneur to discuss the AIM payment proposed to be cut from the New York State Budget.

Mayor Dalton received a letter from CSEA to set up negotiation for the DPW Contract. Letter has been sent to Labor Attorney Roemer.

Mayor Dalton stated that the Dog Pound Agreement would need to be signed for the year. No dogs were picked up for the year. The Board gave permission for the Mayor to sign the agreement.

PUBLIC COMMENT:

None

OLD BUSINESS:

- a. **EV Charging Stations-** Trustee Proemm informed the Board that Scott Shipley and Dave Bradford recommended a fast charging station. Cars will be charged within 20-30 minutes. Trustee Proemm is currently looking into the rebates and speaking with National Grid. He will be meeting with Superintendent Hallahan and Mayor Dalton to discuss location.
- b. **Judson Street Requests-** Trustee Proemm stated the Eric Backus who is a Professor at Clarkson University offered his class to do an Engineering Report on Judson St. Complete Streets will be meeting soon with Eric to discuss. Trustee Proemm suggested not purchasing the speed bumps until they meet with Eric Backus.

Trustee Proemm suggested that the Board consider setting money aside for matching funds for grants in the next budget.

- c. **Ethics Update-** Trustee Pynchon stated that the Committee met with Mayor Dalton, Supervisor Ashley, Councilperson Washo and Trustee Pynchon. The Committee will be working on process and procedures, making recommendations and will be setting up a monthly meeting.
- d. **Miner Street Subdivision Request-** Owner of the property Dan Fay was not present at the meeting. The topic was tabled. Code Officer Murray will contact Dan Fay.

NEW BUSINESS:

- h. **Canoe Weekend-** Gene Newman, Cathy Duffney and John Ozard (SP) from the Canton Canoe Weekend asked the Board who their contact is, since they usually have contact with the Recreation Director. Trustee Pynchon stated that they plan to have a new Recreation Director by March 1st, in the meantime they can contact anyone on the Recreation Committee. The Canton Canoe Weekend will be May 4th-May 5th. They showed a video regarding Canton Canoe Weekend. Ms. Duffney asked the Board if they could use the kayaks for the new event to bring people in to try a boat. The Board agreed that they could use the kayaks. Mayor Dalton will speak with the Insurance Company about the kayaks.
- a. **Authorize payment of vouchers & transfer of funds –** Trustee Pynchon made a motion to authorize payment of vouchers & transfer of funds for abstract # **08 of 2018-2019**. Trustee Larrabee seconded the motion. All voted in favor. Motion carries.

General Fund	\$131,273.57	Golf Course	\$6,056.99
Water Fund	\$35,054.71	Joint Activity	\$14,300.23
Sewer Fund	\$68,096.39		

- b. Approve Part Time Recreation Employee- Michael-John Russell-** Trustee Pynchon made Michael-John Russell as Past-Time Recreation Employee. Trustee Larrabee seconded the motion. All voted in favor. Motion carries
- c. Approve Fire Department Members: Maggie Elliott-** Trustee Larrabee made a motion to approve the following fire department members; Maggie Elliott. Trustee Proemm seconded the motion. All voted in favor. Motion carries
- d. Discuss Fire Contract-** Mayor Dalton stated that some changes have been done to the Fire Contract by Supervisor Ashley and Attorney Ducharme. Trustee Pynchon stated that the contract is done every year and it is the same except the payments will go between the Town and Fire Department. The Contract illustrates how the money moves and the wording is cleaned up. After Board discussion, the Board agreed to take action on the contract next month after the Town approves.
- e. Town Fire Summit-** Mayor Dalton informed the Board that Trustee O'Brien will be the representative at the Town Fire Summit on January 30th.
- f. Discuss Plastic Bag Ban-** Mayor Dalton discussed banning plastic bags for leaf pickup and only accepting leaves in the paper bags. Trustee Pynchon stated she will put it in the paper and on the website when it gets closer to Spring.
- g. Comprehensive Plan-Zoning-** Mayor Dalton stated that after the Comprehensive Plan is completed the Zoning in the Code will have to be reviewed. Attorney Ducharme stated that the zoning code, allowed uses in each zone and special exceptions will need to be reviewed. The Zoning will need to be consistent with the updated Comprehensive Plan. The Board discussed a possible moratorium during the review process. After additional discussion, the Board supported bringing in a land use specialist to review the zoning code. Attorney Ducharme is going to share drafts with the Board regarding the moratorium during the review.

PUBLIC COMMENT:

None

Trustee Larrabee made a motion to adjourn the meeting at 8:04PM. Trustee Proemm seconded the motion. All voted in favor. The motion carries.

Respectfully submitted,

Cara Adams
Deputy Clerk