

Village of Canton, New York

VILLAGE BOARD MEETING

Meeting Minutes: September 24, 2018

Board Present:

Michael Dalton, Mayor
Beth Larrabee, Trustee

Carol Pynchon, Trustee
Sean O'Brien, Trustee (FaceTime)

Others Present:

Gerald Ducharme, Village Attorney
Brien Hallahan, Superintendent
Cara Adams, Deputy Clerk
James Santimaw, Police Chief
Rebecca Bliss, Part-Time Clerk

Sally Noble, Clerk/Treasurer
Leigh Rodriguez, Economic Developer
Jeff Murray, Code Officer

ORDER OF BUSINESS: The Mayor opened the regular meeting at 6:30pm.

Mayor Dalton moved the following items:

New Business:

- e. Swear in Adam Clark as New Police Officer (Start Date October 1)-** Mayor Dalton introduced Adam Clark as new Police Officer starting on October 1, 2018. Clerk Noble swore in Adam Clark.
- b. Presentation from GRH about Park Options-** Grasse River Heritage Chair, Varick Chittenden presented ideas for park options for the Willow Island Park. Presentation is on file in the Village Clerk's Office.

Mr. Chittenden stated that the Grasse River Heritage would like to work with the Village and come up with an agreement.

Mayor Dalton stated that the Village Board is interested in working together.

Trustee Larrabee appreciated the depth of vision for the park.

Trustee O'Brien stated that it is an ideal space for art and gatherings. It would open up the downtown.

Mayor Dalton stated that there is good support from the Board.

- a. Approve minutes of August 20, 2018-** Trustee Larrabee made a motion to approve the minutes of August 20, 2018; seconded by Trustee Pynchon. All voted in favor. Motion carries.

ACCEPTANCE OF DEPARTMENT HEAD REPORTS:

Trustee Pynchon made a motion to accept the Department Head Reports; seconded by Trustee Larrabee. All voted in favor. Motion carries.

Superintendent Hallahan stated that the bridge is schedule to open on Thursday. Also, they are working on the problem with the lagoons.

Code Officer Murray had nothing to add to his report.

Economic Developer Rodriguez did not have anything to add to her report.

Mayor Dalton asked Economic Developer Rodriguez about the STOMP Event. She stated that the participation was down. Issues came up and they are contemplating how to deal with them going forward.

Trustee Pynchon asked Economic Developer Rodriguez about any grant opportunities for Dairy Queen. Economic Developer Rodriguez stated that they are gathering information regarding the employees to see if they are low to moderate income. It appears there will be a gap in insurance and they intend to open again.

Clerk/Treasurer Noble did not have anything to add to her report.

Mayor Dalton thanked Clerk Noble and her office for completing the Police and DPW Retro Pay.

Chief Santimaw informed the Board that the SRO is going well. They have had several meetings with the new Superintendent. Officer Coffey and Chief Santimaw will be part of the School Safety Committee.

COMMITTEE REPORTS:

Solar- Mayor Dalton updated the Board regarding the solar site. He stated that they are starting to work on the site. They will be doing a walk through with the contractor and leader of Tesla on Wednesday at 9:00am.

Golf Course Committee- Mayor Dalton stated that he has spoken with Golf Pro Maginn regarding his contract. The committee needs to discuss financials and another 5-year contract. Trustee Pynchon suggested having a year end meeting with the Golf Committee.

Recreation Committee- Trustee Larrabee informed the Board that they are working hard to have the Pavilion covered. There was a stakeholders meeting regarding the ice concerns and will continue to communicate with them.

Trustee Pynchon added that they Larry Olmstead and Murray Averill are working with Minor hockey. The Committee is currently doing interviews. The Committee is working on how best to staff the Recreation Department and how to move forward.

Sustainability Committee- Working on Transportation, Energy, Food and Ag. Trustee Pynchon stated that they are looking for more people in the Community that are interested.

Shared Services- Trustee Pynchon stated that all agreements are complete except they are still working on Recreation and Community/Technology agreements. Trustee Pynchon stated that they need to hold a joint meeting with the Town.

Steering Committee- Trustee Pynchon stated that Ron Burke, School Superintendent came to the meeting to discuss the Consortium. Trustee Pynchon suggesting to put it on the schedule.

Economic Developer Rodriguez added that they held a round table for the housing discussion. They will be holding another one since key stakeholders were missing.

Comp. Plan- Trustee Pynchon informed the Board that the preliminary draft had gaps and has been sent back to be completed. When they receive the preliminary draft back it will be reviewed by the Committee and Boards then a Public session will be held.

COMMUNICATIONS AND INFORMATION:

Mayor Dalton and the Board received a letter from Elia Filippi regarding property on West Main St.

Mr. Filippi was in attendance to discuss the issue. He stated that the water from Main Street by the Boces building runs across the road and 1 ½ foot of water stays in the yard. He stated that the water is supposed to go down a ditch to Gouverneur Street. The ditch is behind the houses. Mr. Filippi is looking for the ditch to be cleaned out.

Superintendent Hallahan stated that they are looking into getting the ditch cleaned.

Mr. Filippi handed out a map of the property with the ditch highlighted.

Mayor Dalton stated the question is who is responsible for the ditch?

Trustee Pynchon asked if it was the homeowner's responsibility to clean the ditch in the backyard?

Superintendent Hallahan informed the Board and Mr. Filippi that he has done some research and learned that the culvert pipe was requested when the new jail was built. The culvert has been cleaned by the Village and NYS DOT when he first started in the position. He stated that he does not have the answer but he is working on it.

PUBLIC COMMENT:

None

OLD BUSINESS:

- e. **Discuss Letter Requesting a 3-Way Stop sign as Judson & Farmer St.-** Mayor Dalton moved the topic in the agenda.

Mayor Dalton stated that he received a letter from David Murphy regarding the speed of traffic on Farmer St., Judson St., and State St.

David Murphy explained his concern on Judson St. and Farmer St. He stated that there is an abundance of Children on the street. He reached out to his neighbors, he received three e-mails and one letter of support. Mr. Murphy has done some research, he was shocked to read that a stop sign is not affective and that "Traffic Calming" to slow traffic or divert traffic is affective. Mr. Murphy passed out a "Traffic Calming Fact Sheet."

Jennifer Pfothenhaue a resident of Judson St. attended with David Murphy.

Economic Developer Rodriguez asked Mr. Murphy to join the Complete Streets Committee. She informed him of the Safe Route to School.

Mayor Dalton stated that he is not sure if a stop sign is the answer.

Mr. Murphy told the Board he is happy to help with the Committees but he thinks enforcement and education is important.

Toby Irving invited Mr. Murphy to the next Complete Streets meeting on October 15th at 5:00pm.

- a. **Ethics Code-** Trustee O'Brien provisionally nominated Natasha Komarov with approval after meeting with Trustee O'Brien and Mayor Dalton and Katie Murphy to join the Ethics Committee as Community Members.

Trustee O'Brien stated that they hope to have it finalized in November and he is meeting with the Town Representative on Thursday.

- b. **MR Bell Update** – Tabled for Executive Session.

- c. **Discuss Draft MOU Between Village and Town for the Canton Recreation Pavilion-** Trustee Pynchon made a motion to approve the MOU Between Village and Town for the Canton Recreation Pavilion. Trustee Larrabee seconded the motion. All voted in favor. Motion carries.

- d. **Discuss Draft MOU Between Village and Town for the BOA Grant-** Attorney Ducharme suggested adding the full financial obligation up to the full project amount to the MOU. Economic Developer Rodriguez is going to get the exact amount to Attorney Ducharme.

Trustee Pynchon made a motion to approve the MOU Between Village and Town for the BOA Grant with Attorney Ducharme's suggestion. Trustee Larrabee seconded the motion. All voted in favor. Motion carries.

NEW BUSINESS:

- a. **Authorize payment of vouchers & transfer of funds** – Trustee Pynchon made a motion to authorize payment of vouchers & transfer of funds for abstract # **04 of 2018-2019**. Trustee O'Brien seconded the motion. All voted in favor. Motion carries.

General Fund	\$125,028.18	Golf Course	\$27,572.04
Water Fund	\$35,760.67	Joint Activity	\$12,087.59
Sewer Fund	\$65,048.69		

- c. **Appoint Shirley Sibbitts as a Crossing Guard-** Trustee Larrabee made a motion to appoint Shirley Sibbitts as a Crossing Guard. Trustee O'Brien seconded the motion. All voted in favor. Motion carries.
- d. **Approve Tyler Woods for Part-Time at Golf Course-** Trustee Pynchon made a motion to appoint Tyler Woods for Part-Time at Golf Course. Trustee Larrabee seconded the motion. All voted in favor. Motion carries.

- f. Approve Annual St. Lawrence County Snow and Ice Agreement-** Trustee Pynchon made a motion to approve the Annual St. Lawrence County Snow and Ice Agreement. Trustee O'Brien seconded the motion. All voted in favor. Motion carries.
- g. Micro Enterprise Grant(s) Reimbursements-** Economic Developer Rodriguez asked the Board for approval to authorize the Clerk's Office to reimburse the Micro Enterprise Grant Funds within five days of receiving the money. Trustee Pynchon made a motion to authorize the Clerk's Office to reimburse the funds. Trustee Larrabee seconded the motion. All voted in favor. Motion carries.
- h. Adopt Master Trail Plan-** Trustee Pynchon made a motion to appoint to adopt the Master Trail Plan. Trustee O'Brien seconded the motion. All voted in favor. Motion carries.
- i. Remington Trail-** Mayor Dalton received a letter and pictures from Toby Irving and Friends from the Canton Trail regarding the Remington Trail. Toby Irving stated that the letter was regarding the on-going maintenance of the trail and the park of the imagination. He stated that the trails were over grown. Mayor Dalton informed Toby that the trail is a group effort and they were short staffed. He stated that once they received the letter, Superintendent Hallahan immediately got to work to address some of the issues. Mayor Dalton said that the serious issues of the hogweed and wild parsnips will be handled in the Spring. Toby said the Friends of the Trail have always stood ready to help with volunteers, call on us, let us help. Trustee Pynchon added to please let us know if there is an issue.

PUBLIC COMMENT:

None

Executive Session -Trustee Larrabee made a motion to enter into executive session at 8:03 PM for a purpose as identified in Public Officers Law §105(1) (e). Trustee Pynchon seconded the motion. All in favor. The motion carries.

Trustee Larrabee made a motion to come out of executive session at 9:25PM. The motion was seconded by Pynchon. All voted in favor. The motion carries.

Trustee Pynchon made a motion to adjourn the meeting at 9:28PM. Trustee Larrabee seconded the motion. All voted in favor. The motion carries.

Respectfully submitted,

Cara Adams
Deputy Clerk