

# *Village of Canton, New York*

## **VILLAGE BOARD MEETING** Meeting Minutes: December 19, 2016

### ***Board Present:***

Michael Dalton, Mayor  
Dwight Stevenson, Trustee  
Sean O'Brien, Trustee

Carol Pynchon, Trustee  
Beth Larrabee, Trustee

### ***Others Present:***

Gerald Ducharme, Village Attorney  
Brien Hallahan, Superintendent  
John Taillon, Rec. Director  
Megan Mousaw, Part-Time Clerk  
Cara Adams, Deputy Clerk

Sally Noble, Clerk/Treasurer  
Leigh Rodriguez, Village Econ. Dev.  
James Santimaw, Police Chief

6:20 PM- **ORDER OF BUSINESS** - Mayor Dalton called the meeting to order and introduced Carrie Tuttle of DANC, Carrie is here to present a proposal for an asset management plan.

- a. Carrie began by handing out packets of information to everyone. Carrie mentioned we are already doing some parts of the asset plan. One of the big components of the asset management plan will show us what machines are due to be replaced for budget planning purposes. Carrie continued her presentation by going over the cost of the plan and did mention that if we decided to do everything (base plus all the options) we would get \$800.00 off the total cost due to mileage/gas credit. Mayor Dalton asked when we would be able to start the plan and Carrie replied by saying as soon as the agreement is approved, possibly the middle of January. Trustee Pynchon asked approximately how long for the plan to be completed and Carrie said most likely 2-3 months. Carrie summed up her presentation by saying we would be billed monthly for the services completed each month and that every Trustee will have access to the asset management plan but no one will be able to make any changes to the plan. It is hosted by DANC and only they can make changes.
- b. **Approve minutes from November 21, 2016:** Trustee Stevenson made a motion to accept the minutes; seconded by Trustee O'Brien. All voted in favor. Motion carries.

### **DEPARTMENT HEAD REPORTS:**

Trustee Pynchon made a motion to accept the Department Head Reports; seconded by Trustee Larrabee. All voted in favor. Motion carries.

Recreational Director Taillon had nothing to add.

Police Chief Santimaw mentioned that he has had a lot of positive feedback about the drug take back program. He concluded by saying he has informed St. Lawrence Security, the Health Center, SUNY Canton and the Fire Department about the drug take back program.

Superintendent Hallahan had nothing to add, however Trustee Pynchon asked about the lift station and Superintendent Hallahan confirmed that work on the lift station started today.

Economic Developer Rodriguez said the state finally released the Brownfield money for communities already in the program so we can move forward with nomination of Canton and Pyrites to be designated Brownfield opportunity areas (BOA).

**COMMITTEE REPORTS:**

**a. SolarCity Update-** Mayor Dalton informed the Board that we are moving forward on the SolarCity plans, however the CESIR payment has not been made yet, he called Jennifer today but she has not returned his call. Mayor updated the board by telling them Brien had a meeting with two survey men and they discussed surveying the old fashion way instead of using drones.

Mayor Dalton also mentioned that National Grid called him to discuss a few concerns about an article in the paper.

**b. Comp Plan Update-** Trustee Pynchon said the first two meetings may have been a little premature, however they were able to get a lot of great reading material out of the meetings. Trustee Pynchon hopes to have a kick off meeting early January. Trustee Pynchon added the Town agreed to sign the contract tonight. Economic Developer Rodriguez will be the contact person.

**COMMUNICATIONS AND INFORMATION:**

Mayor Dalton shared with the Board the following communication:

- a.** Tax cap will be 1.15% for our next budget year.
- b.** Shared Marilyn Mintener's resignation letter. The board would like the Mayor to put together something for Marilyn and invite her to the next meeting.
- c.** NYMR report, our inspection report is very close to the town's version.

**PUBLIC COMMENT:**

Amy Hunt asked the Mayor as well as the Board to ban a 64 year old Lake Placid Man from the Pavilion. Amy stated that her 13 year old son was attacked by this man after a hockey game in Norwood. Amy continued to say that she has requested an order of protection and the man will be arrested on Wednesday. Amy also stated that she has already contacted the Sheriff's Department, USA Hockey and Brian Coakley (head of Canton's hockey organization).

Mayor Dalton stated that Attorney Ducharme, Chief Santimaw and Recreational Director Taillon will help us through this.

Chief Santimaw asked Amy for a copy of the order of protection as soon as it was issued.

**OLD BUSINESS:**

- a. **Clean Energy Communities-** Trustee Pynchon mentioned Superintendent Brien met with Jamie from ANCA and gave him the information needed to move forward.
- b. **SEQRA Review-** Attorney Ducharme reiterated what was discussed at last Monday's meeting. Part 3 acknowledges there are impacts but the land usage is consistent for that piece of property. Where there are moderate to large impacts, none of them are deemed adversely significant.

Trustee Pynchon made a motion to have Mayor Dalton sign the SEQRA. Trustee Larrabee seconded the motion. All voted in favor. The motion carries.

**NEW BUSINESS:**

- a. **Authorize payment of vouchers & transfer of funds** – Trustee Stevenson made a motion to authorize payment of vouchers & transfer of funds. Trustee Pynchon seconded the motion. All voted in favor. Motion carries.

General Fund	\$111,097.01	Golf Course	\$7,614.61
Water Fund	\$15,365.48	Joint Activity	\$10,553.26
Sewer Fund	\$20,045.71		

- b. **Report on CFA's Received** – Economic Developer Rodriguez summarized the two newest grants we received one from Empire State Development Cooperation for \$235,000 to be used toward the water and sewer expansion at the Maple Hill subdivision. The second grant is for \$200,000 from the Office of Homes and Community Renewal for the creation of a microenterprise grant program to create jobs for people with low to moderate income.

Mayor Dalton complimented Economic Developer Rodriguez for a great job on grant applications.

- c. **Discuss Canton Village Law concerning Subdivision of Land** – Attorney Ducharme gathered some information for the board concerning the subdivision of land. The board may authorize the planning board to take over the function of subdivision review. If the board delegates the subdivision review to the planning board the review will not come back to the village board, if someone from the board disagrees they could file an article 78. Attorney Ducharme said that most municipalities do delegate to the planning board. Trustee Pynchon added that the members of the planning board are trained on this subject, where the Village board members have little to no training. Attorney Ducharme said in order to move forward with this a local law would need to be passed as well as holding a public hearing. The planning board should be contacted. The Village Board decided not to move forward with this just yet, however Trustee Pynchon would like Attorney Ducharme to send the village board the same information that he sent to Barry Walsh, Planning Board chair.
- d. **Tim Nolan request for training-** Trustee Pynchon made a motion to approve training for Tim Nolan. Trustee O'Brien seconded the motion. All in favor. Motion carries.
- e. **Towing Bids-** Mayor Dalton stated that we only received one bid for towing. Eric Johnson was the bid submitted for \$100.00 per car.

Trustee O'Brien made a motion to approve the towing bid from Eric Johnson. Trustee Stevenson seconded the motion. All voted in favor. Motion carries.

- f. **Part-time Police Dispatcher Replacement-** Chief Santimaw said they have received 19 applications. In addition, he and Basil will begin going through the applications starting tomorrow.
- g. **Approve New Fire Department Member-** Trustee Larrabee made a motion to approve new fire department member Jared Ashley. Trustee O'Brien seconded the motion. All voted in favor. Motion carries.

**PUBLIC COMMENT:**

No more public comment.

**Executive Session** – Trustee Pynchon made a motion to enter into executive session at 7:35 for a purpose as identified in Public Officers Law §105(1) (e, negotiations). Trustee O'Brien seconded the motion. All voted in favor. The motion carries.

Trustee Stevenson made a motion to come out of executive session at 8:20PM. Trustee Larrabee seconded the motion. All voted in favor. The motion carries.

Trustee O'Brien made a motion to adjourn the meeting at 8:20PM. Trustee Pynchon seconded the motion. All voted in favor. The motion carries.

Respectfully submitted,

Megan Mousaw  
Part-time Clerk