

**VILLAGE OF CANTON and TOWN OF CANTON BOARD MEETING
JOINT BOARD MEETING
DECEMBER 19, 2016**

Village Board Present:

Michael Dalton, Mayor
Dwight Stevenson, Trustee
Sean O'Brien, Trustee

Carol Pynchon, Trustee
Beth Larrabee, Trustee

Others Present:

Sally Noble, Village Clerk/Treasurer
Megan Mousaw, Part-time Clerk

Cara Adams, Deputy Clerk
Leigh Rodriguez, Econ. Developer

Town Board Present:

David Button, Supervisor
Paul Backus, Councilperson
Bob Washo, Councilperson

Rosemary Phillips, Councilperson
Jim Smith, Councilperson
Phil LaMarche

Others Present:

Lisa Hammond, Town Clerk

Mayor Dalton opened the Joint Board Meeting at 5:33pm. To discuss the Economic Development issues and the CFA award.

Supervisor Button stated that he and the Town Board are supportive of moving ahead with the MOU. He thanked the Steering Committee. He is not sure the MOU and CFA are connected. Supervisor Button stated that having Economic and Community Development brought back together in a unified approach is best for the Village and Town. Supervisor Button asked Mayor Dalton where the Village is on the Waterfront Development CFA that was submitted back in July. On 7/28/16 we met and agreed to work together on the CFA.

Mayor Dalton suggested discussing the MOU first. He stated that the Village Board authorized him to sign the MOU at the last Village Board meeting. Mayor Dalton asked Supervisor Button if the Town Board is at the same point.

Councilman Smith asked about the grants that are currently in the pipeline. He stated that he is comfortable with the MOU. He brought up concern about how long is the MOU going to be for? Due to the nature of resignations and appointments on the Town Board level. In the Fall of 2017 four to five are up for election.

Mayor Dalton suggested the MOU be a Shared Services Committee project. He felt it would be appropriate to do annual review.

Councilman Washo stated that he is behind the MOU. He suggested it be a shared service and be revisited a year out.

Supervisor Button stated that we could sign the agreement.

Trustee Pynchon stated that the MOU should evolve into a shared service agreement.

Councilman Backus made a motion to approve the Community Economic Development MOU with a sunset clause of December 31, 2017 unless otherwise amended. Councilman Smith seconded the motion. All Town Board voted in favor. Motion carries.

Councilman Washo made a suggestion not to have the MOU expire but be reviewed in a year.

Mayor Dalton stated that the Village Board approved the MOU on December 12, 2016.

**MEMORANDUM OF UNDERSTANDING
Canton Town and Village
Community Economic Development**

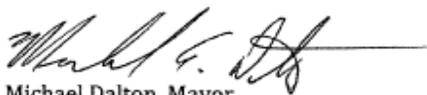
The Town and Village have long been committed to strong community and economic development in Canton. With participation on the Economic Development Steering Committee and Economic Development Consortium, and cooperation between the Town and Village Economic Development committees, together the Town and Village have charted and continue to pursue a course to ensure a robust local economy and vital community.

In years past, financial and personnel commitments to economic development have been shared, sometimes unequally. The current Village Board has demonstrated its commitment to working cooperatively and productively with the Town, and enters into this agreement to provide assurance and understanding of that commitment. This Memorandum of Understanding outlines the expectations going forward for Canton's Community Economic Development office.

The Village currently employs a Director of Economic Development; the Town has no paid staff working on economic or community development. Because economic development knows no physical boundaries, and community and economic development go hand in hand, it is the recommendation of the Economic Development Steering Committee and the joint Town/Village Economic Development committees that Canton's development efforts be unified in one Community Economic Development Office.

Specifically:

- The Town will appropriate \$20,000/year to the Village to support the Community Economic Development Office.
- All Consortium funding will go to the Village to support the Community Economic Development Office.
- An assistant will be hired by the Village to provide grant administration and general support to the Director.
- All Community Economic Development staff will be employed by the Village but will be responsible for all Village *and* Town community economic development work.
- The Director of Economic Development will provide leadership, support, and guidance on Town community and economic development efforts, as she does for the Village.
- The Director of Economic Development will administer all Village and Town grants, those already in the pipeline and those yet to be funded.
- The Director will receive guidance and oversight from the Town and Village Boards and Economic Development committees.



Michael Dalton, Mayor
Village of Canton

12/20/16



David Button, Supervisor
Town of Canton

Mayor Dalton discussed the CFA award that was awarded to the Town of Canton. He stated that the grant includes the walkway under Route 11, design of whitewater park, and acquisition of property.

Mayor Dalton stated that the Village backed away from the Restore New York Grant because the developer could not commit. He asked Supervisor Button about the two developers, SUNY Canton Foundation and Grasse River Heritage that were listed in the grant application.

Mayor Dalton pointed out that Lenore VanderZee was present to represent SUNY Canton.

Supervisor Button stated that there are some nice things that are going on but nothing he can share publicly at this time.

Mayor Dalton stated that the Village Board is looking for solid details.

Trustee Pynchon stated that the goal is to be in this together. She suggested talking about what is best for Canton. Where does the Town Board stand?

Councilman Washo stated that it is easy to peel the layers back once a developer comes. The bigger question is what happens to the other two components of the grant if a developer does not come forward. Or go to Plan B, to buy the property? There is a lot up in the air and a lot unknown.

Supervisor Button suggested having the Economic Development Steering Committee continue the conversation and rely on Economic Developer Leigh Rodriguez to help.

Mayor Dalton is happy to work and try to find a developer. He stated that the Village has worked on some pieces of the project and that there will be some in-kind services from the Village DPW. Side note that there will be things happening on the bridge with DOT in the next two years and he is not sure how that will impact any plans on the walkway and timing.

Supervisor Button stated that the timing is five (5) years from the date the contract is received. The contract will take about seven (7) months to receive.

Mayor Dalton suggested developing a solid vision over the course of the next five (5) years.

Councilman Washo stated that the comprehensive plan should be completed in 2.5 years and that will help with the discussion on the parcel and other parcels.

Trustee Stevenson agreed with Councilman Washo. He suggested community input with the comprehensive plan and coming together. He has hesitation with no plan put together during the pursuit of funding.

Councilman Smith stated that the comp plan is up in the air right now because the contract has not been approved. He asked Supervisor Button if they could approve it during this meeting.

Trustee O'Brien stated that he is optimistic to work together. He asked what they are bound to in the original application?

Supervisor Button explained that it is funding to develop along the waterfront. He stated that it is money funding through DOS. DOS does give us some movability.

Councilman Washo discussed 2 of the 3 components are straight forward.

Supervisor Button stated that they are not constrained to that property.

Mayor Dalton stated that he is willing to work and get behind this project.

Councilman Washo requested quarterly joint Town/Village meetings.

Trustee O'Brien requested that part of the waterfront plan include Canton's Rushton canoe history.

Phil LaMarche suggested transparency with the public. He suggested an RFP with ideas in a public session not a private meeting.

Mayor Dalton agreed with Phil LaMarche.

Mayor Dalton stated that the Village Board is willing to move forward.

Councilman Smith made a motion to approve the NYSDOS T1000671 Land Use Waterfront Planning Grant Contract *-with amendments discussed at the last Town Board Meeting. Councilman Washo seconded the motion. All in favor. Motion carries.

Supervisor Button suggested moving Economic Developer Leigh Rodriguez into the empty office upstairs.

Trustee Larrabee stated that she is looking forward to the collaboration.

Councilman Smith made a motion to adjourn the meeting at 6:05pm. Councilman Backus seconded the motion. All voted in favor. The motion carries.

Trustee Pynchon made a motion to suspend the meeting at 6:05pm. Trustee O'Brien seconded the motion. All voted in favor. The motion carries.

Respectfully submitted,

Cara Adams
Deputy Clerk